

Unduplicated vs. Duplicated Youth Served Outputs: Explained

From CYD RFA -

An unduplicated Youth is an Index Youth with a unique enrollment ID number who receives at least one service and is only counted one time during the Period of Performance, once per month for monthly output.

Example:



Youth "Bart Simpson" is recruited for his local CYD program. He returns his signed enrollment form and service authorization, and after proceeding through the intake process, Bart is assessed to be an appropriate participant for the YLD program, as well as receive academic support services.

- Bart attends his first YLD program group on October 2nd, receives his first academic support service on October 18th, and attends his second YLD group activity on October 24th.



When logging October services in PEIRS, Bart will have 2 YLD services logged, as well as 1 Academic Support service.



When running PEIRS Report 1 for October, Bart will count toward 1 unduplicated youth served in your monthly youth served total, as well as 1 unduplicated youth towards your annual youth served total.

Documenting output targets in your PWP:

When creating youth served targets in the service summary chart of your PWP for each of your CYD program components, you will want to ensure your unduplicated targets total meets or exceeds your contracted youth served total. For this reason, it is critical to understand how targets are determined to be unduplicated vs. duplicated. Here are some common scenarios that will help explain how this determination can be made:

- All YAC youth must receive a separate YLD service in addition to participating in the YAC. Therefore, when documenting YAC output targets in your PWP, all YAC monthly and annual outputs can be determined to be duplicated outputs, meaning YLD targets can be considered unduplicated. This would be recorded as such:

Program Component <i>List all required and ancillary program components offered</i>	AGENCY DELIVERING PROGRAMMING	ANTICIPATED ANNUAL OUTPUT*	ANTICIPATED AVERAGE MONTHLY OUTPUT*
Youth Advisory Committee (YAC)	Provider ABC	20 (duplicated from YLD)	15 (duplicated from YLD)
Youth Leadership Development (YLD)	Provider ABC	200 unduplicated	150 unduplicated

- If your CYD program has multiple subgrantees/CYD providers, it could be possible for an index youth to be served by multiple providers, receiving separate unique services. This is allowable and encouraged, enabling a robust array of program activities available to meet all needs and interests of the whole youth participant. However, if this scenario is common (e.g. multiple providers recruiting from same school campus), or is built-in to your program design (e.g. all index youth will receive 'service planning and coordination' services in addition to the other CYD program components they primarily participate in monthly), it will be helpful to consider this when documenting subgrantee program component youth served targets in your PWP.

For example, if you estimate about 10% of the 100 annual/50 monthly youth participating in a CYD academic support program provided by Subgrantee ABC will also participate in the Sports and Movement programming provided by Subgrantee XYZ, this would mean Sub ABC's unduplicated target for Academic Support Services would be 90 annual/45 monthly, and could be recorded in your PWP as such:

Program Component <i>List all required and ancillary program components offered</i>	AGENCY DELIVERING PROGRAMMING	ANTICIPATED ANNUAL OUTPUT*	ANTICIPATED AVERAGE MONTHLY OUTPUT*
Academic Support Services	Provider ABC	90 unduplicated	45 unduplicated
Sports & Movement	Provider XYZ	60 unduplicated	40 unduplicated

While Provider ABC is serving 100 youth annually/50 monthly, this would be 90 unduplicated annually/45 unduplicated monthly if 10% of those youth also participate in monthly sports and movement services from Provider XYZ

- For another example, if your program design calls for all youth who receive a mentor program service to also receive monthly case management (service planning and coordination) service, then you would note all of these case management services as duplicated output targets in the service summary cart of your PWP. This would be recorded as such:

Program Component <i>List all required and ancillary program components offered</i>	AGENCY DELIVERING PROGRAMMING	ANTICIPATED ANNUAL OUTPUT*	ANTICIPATED AVERAGE MONTHLY OUTPUT*
Mentoring	Provider ABC	200 unduplicated	150 unduplicated
Service Planning and Coordination	Provider XYZ	200 (duplicated from mentoring)	150 (duplicated from mentoring)