



Texas Department of
Family and Protective Services

2085FC Placement Information

In IMPACT 2.0

Job Aid

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Placement Information Page

A new **2085FC Placement Authorization Foster/Residential Care** form has been added to IMPACT 2.0 and is launched from a new section, **Picmt Auth Foster/Residential Care – Form 2085FC**, on the **Placement Information** page. This section will display only when you select one of the following from the **Placement Type** dropdown:

- FPS Fost/Adopt Home
- FPS Contracted Foster Placement
- Non-FPS Paid
- TEP (Temporary Emergency Placement)

You will be able to launch the form from this section by selecting the appropriate **Launch** button. Also, you will be able to delete the form. Additionally, you can now save the form in IMPACT if the form is needed in the future by virtue of the **Save** button. With the **Save and Complete** button, the form becomes read-only and you will not be able to edit it further or delete it.

Stages Affected: SUB

Placement Information Page – How to Get There

1. From your **Assigned Workload** in the **My Tasks** tab, select the **Stage Name** hyperlink to the case.

The screenshot shows the IMPACT 2.0 interface. At the top, there are tabs for 'My Tasks', 'Case', 'Search', 'Reports', and 'Resources'. The 'My Tasks' tab is selected and highlighted with a red box. Below the tabs, there is a 'Workload' section with a sub-tab 'Workload'. The 'Assigned Workload' section is highlighted with a red box. Below this, there is a 'User Name' and 'User ID' field. A notification says '# new stage' and 'Worker Safety' with a warning icon. Below that, it says '2 Tasks require your attention.' and 'Show 10 entries'. A table with columns: SS, WS, Hr, P/S, M-Ref, Stage Name, County, Stage, Type, Opened, Assigned, Region, Unit, Stage ID, Case ID, PGM. The 'Stage Name' column is highlighted with a red box. The table contains three rows of data.

SS	WS	Hr	P/S	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	PGM
			P			TRAVIS	SUB	REG	11/09/2018	11/09/2018					CPS
			P			TRAVIS	SUB	REG	11/07/2018	11/09/2018					CPS
			S			DALLAS	SUB	REG	11/29/2017	11/09/2018					CPS

- You will arrive at the **Case Summary** page.
- Select the **Placement** tab on the secondary menu.

Case Summary

Case Name: [Redacted] * required field
‡ conditionally required field

Attention:
 You are currently in the [Redacted], SUB stage

Case Information

Case ID: [Redacted] Region: [Redacted]
 Status: Open Start Date of Case: 05/12/2012

Show 10 entries

Mrg	M-Ref	Stage Name	Stg	Type	Opened	Time	Closed	Primary	Reg	Stage ID	Ov Dsp	Phone
<input type="radio"/>	[Redacted]	[Redacted]	INV	MDNG2	04/08/2018	08:05 PM	06/15/2018	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
<input type="radio"/>	[Redacted]	[Redacted]	INT	MDNG2	04/08/2018	10:29 AM	04/08/2018	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
<input type="radio"/>	[Redacted]	[Redacted]	PAL	REG	11/10/2018			[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
<input checked="" type="radio"/>	[Redacted]	[Redacted]	SUB	REG	11/09/2018			[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

- You will arrive at the **Placement List** page.
- If there is an existing "Placement," select the "Placement" hyperlink under the **Type** column. If there's no existing "Placement," select the **Add** button to create a new placement.
- You will arrive at the **Placement Information** page.

Placement Information

Stage Name: [Redacted] * required field
‡ conditionally required field

ALERT:DFPS is reviewing placement in Foster Group Homes. Check with your supervisor for more information.

Placement Detail

* Start Date: [Date Picker] Emergency Placement

* Placement Type: [Dropdown]

‡ Intended to be Permanent Date: [Date Picker]

Placement Name

‡ Agency: [Text] ‡ ID: [Text]

‡ Facility: [Text] ‡ ID: [Text] [Select Resource](#)

* Living Arrangement: [Dropdown] Contact: [Text]

Review – Placement Information Page Updates

1. From the **Placement Information** page, select one of the following from the **Placement Type** dropdown:
 - FPS Fost/Adopt Home
 - FPS Contracted Foster Placement
 - Non-FPS Paid
 - TEP (Temporary Emergency Placement)
2. The page refreshes to display the **Picmt Auth Foster/Residential Care – Form 2085FC** section. Recognize that the page displays this section only when selecting one of the above options from the **Placement Type** dropdown.
3. Examine the **Picmt Auth Foster/Residential Care – Form 2085FC** section and recognize that **Launch** buttons are provided for English version of the form.

Case Summary

Person

Contacts/Summaries

Service Authorization

Legal

Child Plans

Placement

History

Medical

Foster Care Eligibility

PCA

ICPC

Case Management

Placement Info Placements for Case Runaway/Missing Service Level Common Application

Placement Information

Stage Name: [Redacted]

ALERT:DFPS is reviewing placement in Foster Group Homes. Check with your supervisor for more information.

Placement Detail

* Start Date: 02/05/2019

* Placement Type: Non-FPS Paid

Intended to be Permanent Date: 02/06/2019

Emergency Placement

Placement Name

Agency: [Redacted] ID: [Redacted]

Facility: [Redacted] ID: [Redacted]

Living Arrangement: DADS State School Contact: [Redacted]

Address/Phone Detail

Issues

Narrative

Discharge

Narrative

Picmt Auth Foster/Residential Care - Form 2085FC

English

Launch

Form and Report Launch

Forms: [Redacted] Launch

Reports: [Redacted] Launch

4. Before you can launch the form, you must make entries into the following required fields:
 - **Start Date**
 - **Placement Type**
 - **Living Arrangement**
5. Select the **Save** button.
6. Select the **Launch** button for the English version.
7. The **2085FC Placement Authorization Foster Care/Residential Care** form opens in a new tab.
8. Select the **Save** icon in the toolbar.

Texas Dept of Family and Protective Services

**PLACEMENT AUTHORIZATION
FOSTER CARE/RESIDENTIAL CARE**

Form 2085FC
February 2019

The Texas Department of Family and Protective Services (DFPS), managing conservator of

Child's Name [REDACTED]	Person ID. [REDACTED]	Medicaid No. [REDACTED]	Date of Birth 12/17/2013
Legal County [REDACTED]	Court No. [REDACTED]	Cause No. [REDACTED]	Date of Placement 11/27/2018

hereby authorizes [REDACTED] to serve as this child's caregiver under the following terms and conditions:

1. **Daily Care.** The caregiver must provide the child's daily care, protection, control and reasonable discipline. Physical discipline, including spanking, may not be used on a child that is in the conservatorship of DFPS. Reasonable discipline should be related to the child's specific misbehavior, age, developmental level, previous experiences, reactions to previous discipline, and any other relevant factors. The caregiver must comply with any applicable court orders and must provide care for the child which conforms to all applicable DFPS rules and standards and any specific instructions from DFPS. The child's placement with the caregiver is based on the caregiver's compliance with the requirements set forth in the contract with DFPS. DFPS, at its sole discretion, may transfer the child to another placement at any time.
2. **Safe Sleep.** The caregiver must ensure age appropriate, safe sleeping arrangements for the child and must not sleep in the same bed with the child at any time. See Texas Administrative Code §749.3027.
3. **Education.** The caregiver must enroll the child in public school and / or other educational program(s) as directed by the child's caseworker or the caseworker's supervisor. The caregiver may sign any documents needed to enroll the child in a school or other educational program to implement DFPS's decisions about the child's education. The caregiver may also receive and review all the child's educational records. The caregiver may not consent to corporal discipline.

9. Close the form.
10. Return to the **Placement Information** page and refresh your browser or select the **Save** button.
11. Recognize the **Placement Information** page now displays a checkmark next to the **Launch** button to indicate a form has been saved
12. Recognize that **Delete** and **Save and Complete** buttons are now displayed next to the **Launch** button.

Case Summary

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Foster Care Eligibility

PCA

ICPC

Case Management

Placement Info Placements for Case Runaway/Missing Service Level Common Application

Placement Information

Stage Name: Bleeker,Aleksand

* required field
‡ conditionally required field
Expand All Collapse All

ALERT:DFPS is reviewing placement in Foster Group Homes. Check with your supervisor for more information.

Placement Detail

* Start Date: 11/27/2018 Emergency Placement
* Placement Type: TEP (Temporary Emergency Placement)
‡ Intended to be Permanent Date:

Placement Name

‡ Agency: ‡ ID: 25019395
‡ Facility: Anderson, Charles And Bethann ‡ ID: 25011743 [Select Resource](#)
* Living Arrangement: Agency Foster Grp Hm - Mod Contact:

Address/Phone Detail

Save and Submit Save

Issues

Discharge

Narrative

Narrative

Plcmt Auth Foster/Residential Care - Form 2085FC

English [Launch](#) [Delete](#) [Save and Complete](#)

- 13.If you select the **Delete** button, the form would be deleted and the page would refresh no longer displaying the checkmark, **Delete** button, or **Save and Complete** button.
- 14.Select the **Save and Complete** button.
- 15.The page refreshes and no longer displays the **Delete** button or **Save and Complete** button. Recognize that the form is now locked and cannot be deleted.
- 16.Select the **Launch** button.
- 17.The form re-opens.
- 18.Recognize that editing of the form is disabled.

Texas Dept of Family and Protective Services

PLACEMENT AUTHORIZATION
FOSTER CARE/RESIDENTIAL CARE

Form 2085FC
February 2019

The Texas Department of Family and Protective Services (DFPS), managing conservator of

Child's Name	Person ID.	Medicaid No.	Date of Birth
Legal County	Court No.	Cause No.	Date of Placement

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3. **Education.** The caregiver must enroll the child in public school and / or other educational program(s) as directed by the child's caseworker or the caseworker's supervisor. The caregiver may sign any documents needed to enroll the child in a school or other educational program to implement DFPS's decisions about the child's education. The caregiver may also receive and review all the child's educational records. The caregiver may not consent to corporal discipline.
4. **School Programs and Extracurricular Activities.** The caregiver may authorize the child to participate in routine school programs and extracurricular activities that do not involve an unusual risk of injury to the child. The caregiver must inform the child's caseworker of all such activities.
5. Foster children who are the legal responsibility of the State or formally placed with a caregiver by the court are categorically eligible for free meals/milk in the National School Lunch Program/School Breakfast Program (NSLP/SBP), Special Milk Program (SMP), Summer Food Service Program (SFSP), and Child and Adult Care Food Program (CACFP). A caregiver who wants free meals/milk for their foster child/children need only present this document to the school, the summer feeding site, or their child

Forms Update

The "Placement Authorization Foster Care/Resident Care" option has been removed from the **Forms** dropdown in the **Forms and Reports** section.

Placement Authorization Foster Care/Residential Care – 2085FC Form

A new **2085FC Placement Authorization Foster/Residential Care** form has been added to IMPACT 2.0 that will prefill with all relevant fields from the **Person Detail** page, the **Legal Status** page, and the **Placement Information** page for the purpose of authorizing a Foster Care or Residential Care placement. The form contains editable fields and checkboxes that enable you to complete the form with the appropriate placement information. When done, you can sign the form and collect signatures from the caregiver(s) and the DFPS Supervisor using the form's wet signature boxes. The form will be launched from a new section added to the **Placement Information** page.

Review – Placement Authorization Foster Care/Residential Care – 2085FC Form

1. The **2085FC Placement Authorization Foster/Residential Care** form is launched from the **Placement Information** page by selecting the **Launch** button in the **Plcmt Auth Foster/Residential Care – Form 2085FC** section.
2. The **2085FC Placement Authorization Foster Care/Residential Care** form opens in a new tab.
3. Recognize that data in the child's information table is prefilled from the system. This information refreshes each time the form is launched.

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FOSTER CARE/RESIDENTIAL CARE**

Form 2085FC
February 2019

The Texas Department of Family and Protective Services (DFPS), managing conservator of

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- School Programs and Extracurricular Activities.** The caregiver may authorize the child to participate in routine school programs and extracurricular activities that do not involve an unusual risk of injury to the child. The caregiver must inform the child's caseworker of all such activities.

- Recognize that the form provides user-selectable checkboxes for each of the numbered sections.
- Recognize that the form contains the standard form toolbar containing the **Save** icon that can be used to save the form at any point during form entry.

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- Scroll to the signature boxes at the end of the form.
- Recognize that selecting the wet signature icon below the signature box opens a pop-up signature window with **Save and Close**, **Close** and **Clear** buttons.

Texas Dept of Family and Protective Services

**PLACEMENT AUTHORIZATION
FOSTER CARE/RESIDENTIAL CARE**

Form 2085FC
February 2019

The Texas Department of Family and Protective Services (DFPS), managing conservator of

Child's Name	Person ID.	Medicaid No.	Date of Birth
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Sign above

Clear Save and Close Close

Prior to allowing any trip, activity, or visit to the home of any non-related person during which the caregiver will not be present, excluding Intermittent Alternate Care, for a period of time exceeding 48 consecutive hours, the caregiver must obtain written approval from the

8. Recognize when a signature has been entered and the **Save and Close** button selected, the signature becomes non-editable.
9. Recognize that you can obtain multiple wet signatures in any order on the form.
10. Recognize that once the Caregiver's signature is saved, all the editable fields above the signature sections become non-editable and the information entered in these fields is displayed in read only mode.
11. Recognize that you can print the form from the browser using the right-click browser print option.
12. Recognize that the form will be locked and will no longer refresh after you enter a date in the **End Date** field on the **Placement Information** page and then select **Save** or **Save and Submit**.

Case Summary

Person

Contacts/Summaries

Service Authorization

Legal

Child Plans

Placement

History

Medical

Foster Care Eligibility

PCA

Placement Info
Placements for Case
Runaway/Missing
Service Level
Common Application

Placement Information

Stage Name: [REDACTED] * required field
‡ conditionally required field

Approval Status

ALERT:DFPS is reviewing placement in Foster Group Homes. Check with your supervisor for more information.

Expand All Collapse All

Placement Detail

* Start Date: Emergency Placement

* Placement Type:

‡ Intended to be Permanent Date:

▼ Placement Removal

‡ End Date:

‡ Removal Reason:

‡ Removal Reason Subtype:

Comments:

Text for comment

Continued Contact Recommended

▶ Address/Phone Detail

Save and Submit
Save

Issues

Narrative

Discharge

Narrative

Plcmt Auth Foster/Residential Care - Form 2085FC

English Launch