Legislative Budget Board Contract Database Search Instructions

These step-by-step instructions are designed to help members of the public locate and download copies of Texas Department of Family and Protective Services (DFPS) contracts uploaded to the Legislative Budget Board (LBB) website.

- 1. Go to the Legislative Budget Board's Contract website at https://lbb.texas.gov/Contract_Reporting.aspx.
- 2. Select Contract Database search.



3. For the search, the agency code is 530 – Family and Protective Services.

Agency:	530 - Family & Protective Services	-

4. You may search for a contract by the Contract ID if you know the contract number.

Contract ID:	
Agency:	530 - Family & Protective Services

- 5. Use the following contract numbers to search for SSCC contracts.
 - Region 1: Saint Francis Community Services in Texas, Inc. (Saint Francis Ministries) contract number is **HHS000298100001**.
 - Region 2: 2INgage (Texas Family Initiative, LLC) contract number is **HHS000166900001**.
 - Region 3W: Our Community Our Kids (ACH) contract number is **24118890**.
 - Region 8A: Family Tapestry (The Children's Shelter of San Antonio) contract number is **HHS000060700001**.
 - Region 8B: Belong (SJRC) contract number is **HHS000901800001**.
- 6. Alternatively, you may search for a contract by Vendor.

	Vendor: Vendors with Contracts	Vendors with Contracts		
	Set Vendor List by Name: enter at least 3 characters. (Use %, a percent character, know	Set Vendor List on as a wildcard, to match one or more words in the vendor's name.)		
7.	'. There are additional search criteria as well.			
	Additional Filters:			
	Fiscal Year:Select a Fiscal Year	•		
	Contract Award Date From: Contract Minimum Value (\$):	Contract Award Date To: Contract Maximum Value (\$):		

Subject Contains:	
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8. Click submit search in the bottom right-hand corner.

Submit search

9. Click Display Expanded Data Set in the bottom right-hand corner.

Display Expanded Data <u>S</u>et

10. Click the plus sign next to the contract ID.

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		ID	Subject	Agency	Vendor	Purchase Requisition#	Approval Date
	+	24118890	DFPS SSCC Contract	530 - Family and Protective Services, Department of	ACH CHILD AND FAMILY SERVICES	530-13-0070	08/01/2011

11. Click on the magnifying glass next to the contract document you wish to review.

1	ttachr	tachments:			
Γ		Document Name	Last Updated		
	2	24118890_Contract_Amendments.pdf	Jun 3 2021 8:36AM		
	2	24118890_ACH_Combined_Redacted_KC.pdf	Dec 28 2020 2:07PM		
	2	530-13-0070.pdf	Jul 19 2019 3:32PM		
	2	DFPS ACH Child and Family Services 24118890.pdf	Nov 15 2017 11:42AM		