



Texas Department of  
**Family and Protective Services**

## Title IV – Overview/Domicile and Deprivation

in IMPACT 2.0

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# Title IV-E Enhancements – Overview

## Overview

Enhancements to the **Foster Care Eligibility Application** were made to assist staff with making accurate Title IV-E eligibility determinations.

This training addresses how IMPACT 2.0 supports authorized Conservatorship (CVS) workers, Removal field staff, Investigation (CPI) staff, and Foster Care (FC) Eligibility Specialists staff in completing a **Foster Care Eligibility Application** for a youth in the **Substitute Care (SUB)** stage.

## Domicile and Deprivation Page – New Look

Changes to the **Domicile and Deprivation** page on the **Foster Care Eligibility Application** help authorized Conservatorship (CVS) workers, Removal field staff, Investigation (CPI) staff, and Foster Care (FC) Eligibility Specialists complete the determination of eligibility for Aid to Families with Dependent Children (AFDC) in the month and year that the removal petition is filed, which is a requirement for "Title IV-E" eligibility.

Among the changes are a statement only viewable to FC Eligibility Specialists regarding the **AFDC Eligibility month/year**, with that information calculated, prefilled, and displayed by the system.

There is a statement, selection button, and pop-up list only viewable to FC Eligibility Specialists that allows the specialist to select persons from the pop-up list against whom the "Contrary to the Welfare" finding was made in the order of removal or were referenced in the Petition.

CVS workers, Removal field staff, CPI staff, and FC Eligibility Specialists will also notice modifications to the fields for specifying the child's living arrangement.

**Stages Impacted:** SUB

## Domicile and Deprivation Page – How to Get There



To access the **Domicile and Deprivation** page, follow these steps:

1. From the **Assigned Workload** page in the **My Tasks** tab, select a **Stage Name** hyperlink for a case.

SS	WS	Hr	P/S	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	PGM
							SUB	REG	04/28/2012	04/11/2018	01	01			0155

- You will arrive at the **Case Summary** page.
- Select **Foster Care Eligibility** on the secondary menu, which is on the left side of the page in IMPACT 2.0.

**Case Summary**

Case Name: [Redacted]

Attention: You are currently in the [Redacted], SUB stage

**Case Information**

Case ID: [Redacted] Region: 01  
 Status: Open Start Date of Case: 04/14/2017

Show 10 entries

Mrg	M-Ref	Stage Name	Stg	Type	Opened	Time	Closed	Primary	Reg	Stage ID	Or Dep	Phone
[Redacted]	[Redacted]	[Redacted]	PAL	REG	02/07/2018			[Redacted]	01	[Redacted]		[Redacted]
[Redacted]	[Redacted]	[Redacted]	AUG	REG	02/14/2018		02/17/2018	[Redacted]	01	[Redacted]		[Redacted]

- You will arrive at the **Eligibility Summary List** page.
- Select **Application** from the tertiary menu.

**Eligibility Summary List**

Stage Name: [Redacted] Submitted Events

Case ID: [Redacted]

Show 10 entries

Date Entered	Status	Type	Description	Stage	Stage Name	Case ID	Person	Entered By	Event ID
04/10/2018	PSOC	Foster Care Eligibility	Title IV Start 04/10/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	756320350
09/13/2016	COMP	Foster Care Eligibility	MAO Start 09/11/2016 End 09/17/2016	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	250106319
08/08/2018	COMP	Foster Care Eligibility	Title IV E Start 07/24/2018 End 09/11/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	204220212
04/08/2018	COMP	Foster Care Eligibility	MAO Start 04/05/2018 End 07/24/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	250249401
04/09/2018	COMP	Foster Care Eligibility	MAO Start 03/29/2018 End 04/03/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	762830300
07/05/2017	COMP	Foster Care Eligibility	Title IV E Start 06/29/2017 End 09/29/2017	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	273026153
06/22/2017	COMP	Foster Care Eligibility	MAO Start 06/19/2017 End 06/29/2017	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	279022208

6. You will arrive at the **Foster Care Application List** page.

7. Select the **New Using** or **Add** button.

The screenshot shows the 'Foster Care Application List' page. The left sidebar contains a navigation menu with 'Foster Care Eligibility' selected. The main content area has tabs for 'Eligibility Summary', 'Application', and 'IC Review', with 'Application' active. A table lists application records with columns: Date Entered, Status, Type, Description, Stage, Stage Name, Case ID, Person, Entered By, and Event ID. A 'New Using' button is highlighted in red. Below the table is a 'Reports' section with a dropdown menu and a 'Search' button.

8. You will arrive at the **Application and Background** page.

9. Select the **Domicile** tab.

The screenshot shows the 'Application and Background' page. The left sidebar is the same as in the previous screenshot. The main content area has tabs for 'App/Background', 'Age/Citizen', 'Domicile', and 'Income/Expenditures', with 'Domicile' active. The page displays 'Status' (Application selected), 'Child Information' (Child's Name, Date of Birth, Social Security Number, Medicaid Number, Person ID), and 'Address of Home of Removal' (Street 1, Street 2, City, State, County, Zip). A 'Details' button is visible at the bottom right.

10. You will arrive at the **Domicile and Deprivation** page.

The screenshot shows a web interface for a legal case. At the top, there are navigation tabs: 'My Tools', 'Case', 'Search', 'Reports', and 'Resources'. Below these are buttons for 'My Domicile and Deprivation', 'My Deprivation', and 'My Support'. The main heading is 'Domicile and Deprivation', which is highlighted with a red box. Below the heading is a section titled 'Determination of Domicile and Deprivation of Parental Support'. This section includes a 'Parent' dropdown menu, a 'Date of Birth' field, and a 'Parent' field. Below these is a table with columns for 'Name of Relative' and 'Relationship'. The table contains one entry: 'Mother' with the relationship 'Mother'. Below the table is a section titled 'Specify the child's living arrangement during the month that the court proceedings were initiated (Deprivation Period)'. This section has radio buttons for 'Multi-Parent' and 'One Parent'. Under 'One Parent', there are several checkboxes for reasons for deprivation: 'Other Parent's Absence', 'Child's Absence', 'Deprivation', 'Child's Absence Due to Employment Outside the Community or Active Military Duty', 'Child's Absence Due to Employment Outside the Community or Active Military Duty', 'Child's Absence Due to Employment Outside the Community or Active Military Duty', and 'Child's Absence Due to Employment Outside the Community or Active Military Duty'. There are also radio buttons for 'Mother' and 'No'.

## Domicile and Deprivation Page – System Derived Determination for Parental Deprivation – FC Eligibility Specialist Only



**Note:** The **System Derived Determination for Parental Deprivation** section will not be available in IMPACT 2.0.

# Domicile and Deprivation Page – Petition Filed Date

Select the calendar icon (i.e. date selector) next to the revised statement **Enter the date the court proceedings were initiated (Petition file date)** to enter the Petition file date.



**Note:** This date is factored into the determination of the AFDC Eligibility Month.

The screenshot shows a web application interface for the 'Domicile and Deprivation' section. The title 'Domicile and Deprivation' is highlighted with a red box. Below the title, there is a field for 'Enter the date the court proceedings were initiated (Petition file date)', which is also highlighted with a red box. A calendar icon is visible next to this field. The form includes a section for 'Determination of Domicile and Deprivation of Parental Support' and a section for 'Specify the child's living arrangements during the month that the court proceedings were initiated (Petition was filed)'. The latter section contains several radio buttons and checkboxes for selecting living arrangements and reasons for absence.

# Domicile and Deprivation Page – AFDC Eligibility <Month><Year> – FC Eligibility Specialists Only

Find the item **The AFDC Eligibility Month is <Month><Year>** on the updated **Domicile and Deprivation** page. The date information in this statement is prefilled by the system.

My Cases | Cases | Search | Reports | Resources

App Background | Age/Time | **Domicile** | Income/Conditions

**Domicile and Deprivation**

Stage Name: [Redacted]

Determination of Domicile and Deprivation of Parental Support

Enter the date the most proceedings were initiated (Petition file date) \* Date: 01/2019

The AFDC Eligibility Month is: [Month] [Year] 2019

Total of the parent(s) named in the Outcomes of the Affidavit determination was made in the final order of removal or was re-determined in the Affidavit. [Go on...]

Name of Petitioner	Relationship
No records exist.	

Specify the child's living arrangement during the month that the most proceedings were initiated (Petition was filed).

Both Parents

One Parent

Which Parent?

Mother  Father

None  No

Was in the parent's home because of employment outside the community or active military duty?

Was in the parent's home because of parental illness?

Moved out of the home:

Death

Eviction

Relatives with Managing Conservatorship

None of the Above

Altering Custody exceeding 28 days

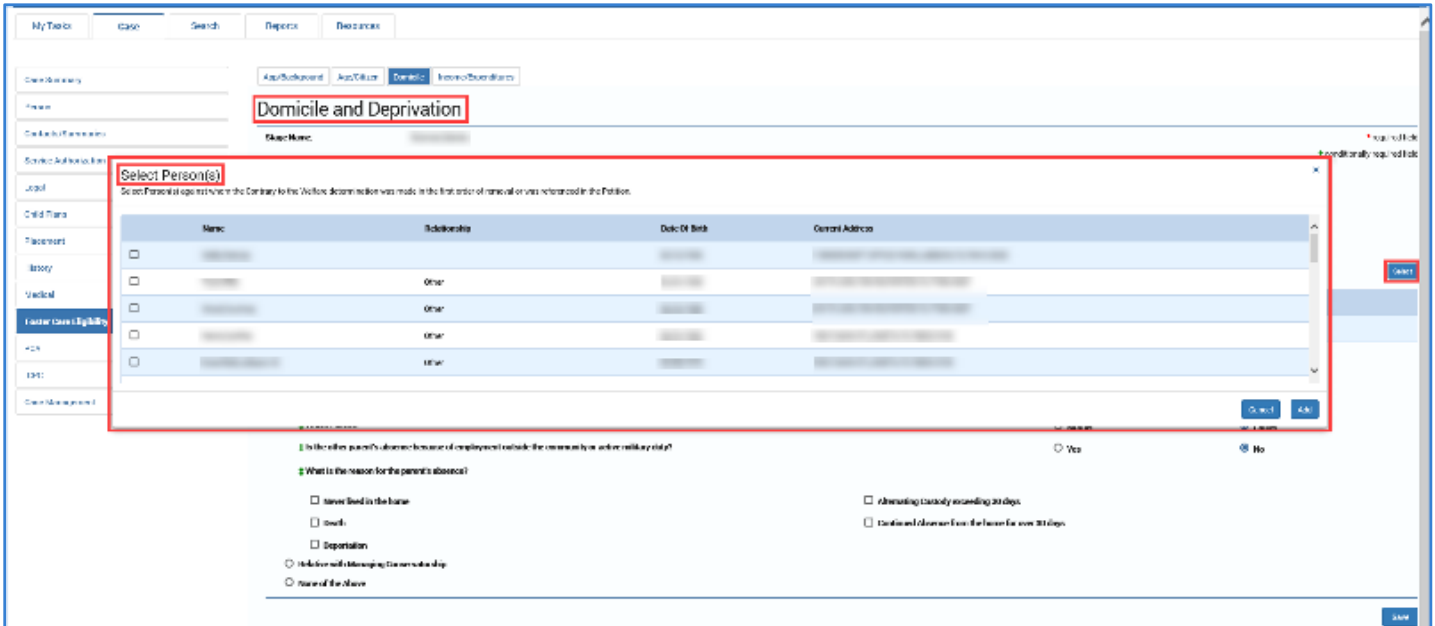
Continued Absence from the home for over 28 days

[Go on...]



# Domicile and Deprivation Page – Select Persons – FC Eligibility Specialists Only

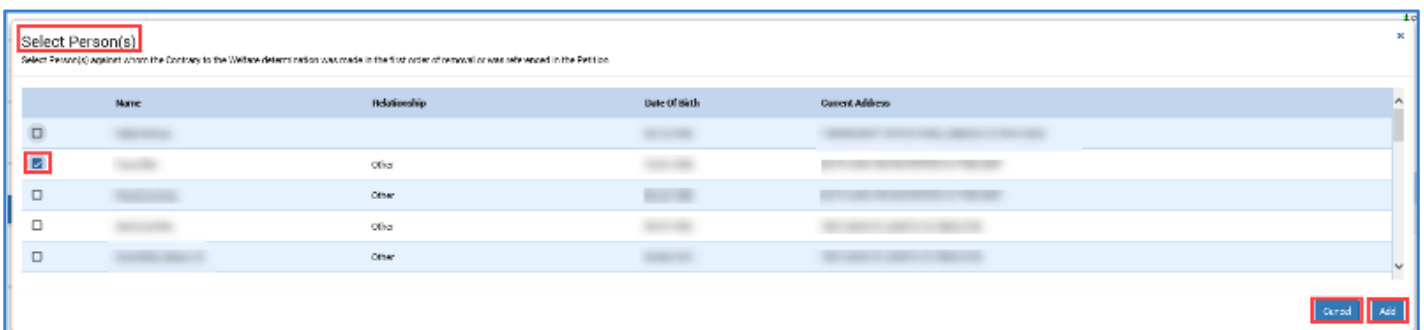
1. Select the **Select** button located after the item "Select the person(s) against whom the Contrary to the Welfare determination was made in the first order of removal or was referenced in the Petition" to select the appropriate person(s).
2. The **Select Persons** pop-up window displays.



3. Select a person (or persons) from the list of principals pulled from the **Person List** page.
4. Select the **Add** button.



**Note:** Selecting the **Cancel** button at the pop-up returns you to the **Domicile and Deprivation** page without making any changes.



- You will arrive back at the **Domicile and Deprivation** page where the name and relationship to the child of the person you selected is now displayed in the list.

## Domicile and Deprivation Page – Delete Persons – FC Eligibility Specialists Only

If you need to remove a person who was added to the list in error, select the checkbox for the person in the list and select the **Delete** button.

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## Domicile and Deprivation Page – Child's Living Arrangement

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To complete the **Child's Living Arrangement** section on the **Domicile and Deprivation** page, follow these steps:

1. Recognize the child's living arrangement statement has been revised to the following:

*"Specify the child's living arrangement during the month that the court proceedings were initiated (Petition was filed)."*
2. The following options are displayed:
  - "Both Parents" (*revised label*)
  - "One Parent" (*revised label*)
  - "Relative with Managing Conservatorship" (*revised label*)
  - "None of the Above" (*unchanged*)
3. Select the "One Parent" radio button and note that the system triggers conditionally required questions.
4. Select "No" to the question *"Is the other parent's absence because of employment outside the community or active military duty?"*
5. Recognize the following additions and deletions made to the list of checkbox responses to *"What is the reason for the parent's absence?"*:
  - Added responses:
    - "Alternating Custody exceeding 30 days"
    - "Continued Absence from the home for over 30 days"
  - Deleted responses:
    - "Divorce"
    - "Hospitalized over 30 days"
    - "Separated with alternating Custody"
    - "Desertion"
    - "Incarcerated over 30 days"
    - "Separated over 30 days"

My Tools Case Search Reports Resources

App Background Age/CP/Brn Domicile Income/Expenses

### Domicile and Deprivation

Stage Name: [REDACTED]

Determination of Domicile and Deprivation of Parental Support

Indicate the date the court proceedings were initiated (Indicate the date): [REDACTED]

The JUDC Eligibility Verdict is: January Yes 2018

Select the personal agent with the Consent to the Welfare determination was made in the first order of removal or was referenced in the Petition.

Name of Relative	Relationship
[REDACTED]	Other

Specify the child's living arrangement during the court that the court proceedings were initiated (Indicate how child):

Both Parents

Other Parent

Which parent?

Mother  Father

Yes  No

What is the reason for the parent's absence?

Moved out of the house

Deceased

Dependent

Alternating custody exceeding 28 days

Continued Absence from the home for over 30 days

Relative with Managing Conservatorship

None of the Above

6. Select the **Relative with Managing Conservatorship** radio button and recognize that a new **Relationship** field displays next to the **Name of Relative** field.
7. Select a relative from the **Name of Relative** dropdown and recognize that the **Relationship** field prefills.

My Tools Case Search Reports Resources

App Background Age/CP/Brn Domicile Income/Expenses

### Domicile and Deprivation

Stage Name: [REDACTED]

Determination of Domicile and Deprivation of Parental Support

Indicate the date the court proceedings were initiated (Indicate the date): [REDACTED]

The JUDC Eligibility Verdict is: January Yes 2018

Select the personal agent with the Consent to the Welfare determination was made in the first order of removal or was referenced in the Petition.

Name of Relative	Relationship
[REDACTED]	Other

Specify the child's living arrangement during the court that the court proceedings were initiated (Indicate how child):

Both Parents

Dec Parent

Relative with Managing Conservatorship

Name of Relative: [REDACTED]

Relationship: [REDACTED]

None of the Above

8. Select the "None of the Above" radio button and note the following revised statement:
9. Select "Yes" to this question and notice that the options for the child's living arrangement have been revised:

*"At any time during the six months before the court proceedings were initiated (Petition was filed), did the child live with a parent or relative with managing conservatorship of the child?"*

- "Both Parents"
- "One Parent"
- "Relative with Managing Conservatorship"

My Tasks | Case | Search | Reports | Tools and Resources

Apply (Petitioner) | Apply (Child) | **Deprivation** | Interview (Petitioner)

**Domicile and Deprivation**

Case Name: [REDACTED] \* required field

**Determination of Domicile and Deprivation of Parental Support**

Under the date the court proceedings were initiated (Petition file date).

The ATSO Eligibility Month: [January] Year: [2019] \* Date [11/15/2019]

Select the parent(s) upon whom the Deprivation of Parental Support is based. Select the date of onset of onset to resolve the Deprivation. [Save]

Name of Relative	Relationship
[REDACTED]	Other

**Specify the child's living arrangement during the month that the court proceedings were initiated (Petition was filed)**

Both Parents  
 One Parent  
 Relative with Managing Conservatorship  
 None of the Above

At any time during the six months before the court proceedings were initiated (Petition was filed), did the child live with a parent or relative with managing conservatorship of the child?  Yes  No

**Save**



Texas Department of  
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## Title IV – Income and Expenditures

in IMPACT 2.0

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# Income and Expenditures Page – What's New

The **Income and Expenditures** page on the **Foster Care Eligibility Application** includes numerous changes, deletions, and additions to text and data fields, the majority of which occur in the **Income for Family** section.

Only FC Eligibility Specialists can see the statement **The AFDC Eligibility Month is <Month><Year>** on the **Income and Expenditures** page. IMPACT 2.0 will prefill the month/year data for the specialist.

A new informational/instructional statement precedes the section for **Income for Child**.

In addition, the page has a new checkbox to indicate the existence of documented countable income without means to verify, or when parents refuse to provide income information.

A new informational/instructional statement also appears below the **Income for Family** section, and there are two new textboxes requesting details about the child's and family's income.

Some of the Legacy IMPACT headings, radio buttons, questions and their corresponding options, textboxes, or data fields have been eliminated from the **Income and Expenditures** page.

**Stages Impacted:** SUB

## Income and Expenditures Page – How to Get There



To access the **Income and Expenditures** page, follow these steps:

1. From the **Assigned Workload** page in the **My Tasks** tab, select a **Stage Name** hyperlink for a case.

The screenshot shows the IMPACT 2.0 interface. The 'My Tasks' tab is selected and highlighted with a red box. Below it, the 'Assigned Workload' section is also highlighted with a red box. The table below shows workload entries with columns: SS, WB, Hr, PVS, M-Ref, Stage Name, County, Stage, Type, Opened, Assigned, Region, Unit, Stage ID, Case ID, and PGM. The 'Stage Name' column is highlighted with a red box.

SS	WB	Hr	PVS	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	PGM
							SUB	BHG	04/28/2012	01/11/2018	01	01			0.50



- You will arrive at the **Case Summary** page.
- Select **Foster Care Eligibility** on the secondary menu, which is on the left side of the page in IMPACT 2.0.

**Case Summary**

Case Name: [Redacted] \* required field  
‡ conditionally required field

**Attention:**  
 You are currently in the [Redacted], SUB stage

**Case Information**

Case ID: [Redacted] Region: 01  
 Status: Open Start Date of Case: 04/15/2017

Show 10 entries

Mrg	M-Ref	Stage Name	Stg	Type	Opened	Time	Closed	Primary	Reg	Stage ID	Or Dep	Phone
<input type="radio"/>	[Redacted]	[Redacted]	PAL	REG	03/07/2018			[Redacted]	01	[Redacted]		[Redacted]
<input type="radio"/>	[Redacted]	[Redacted]	ADJ	REG	09/19/2014		06/17/2016	[Redacted]	01	[Redacted]		[Redacted]

- You will arrive at the **Eligibility Summary List** page.
- Select **Application** from the tertiary menu.

**Eligibility Summary List**

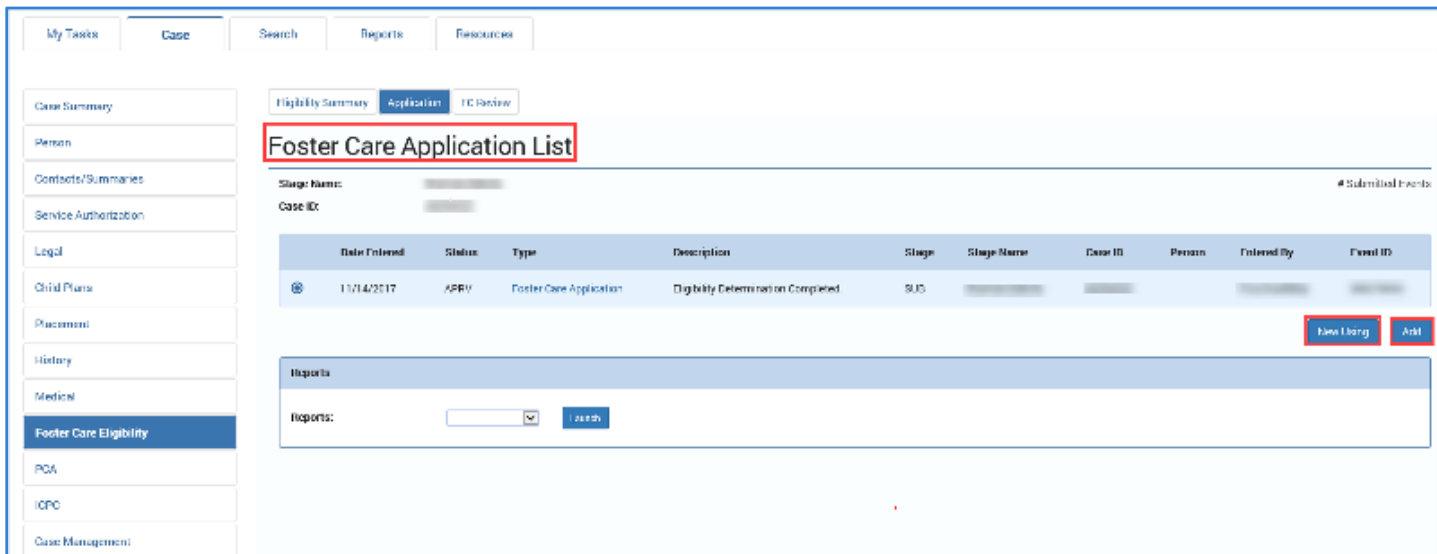
Stage Name: [Redacted] \* Submitted Events  
 Case ID: [Redacted]

Show 10 entries

Date Entered	Status	Type	Description	Stage	Stage Name	Case ID	Person	Entered By	Event ID
09/10/2018	PSOC	Foster Care Eligibility	Title IV-E Start 09/17/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
05/13/2018	COMP	Foster Care Eligibility	MMD Start 05/11/2018 End 05/17/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
08/08/2018	COMP	Foster Care Eligibility	Title IV-E Start 07/24/2018 End 09/11/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
04/03/2018	COMP	Foster Care Eligibility	MMD Start 04/03/2018 End 07/24/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
04/02/2018	COMP	Foster Care Eligibility	MMD Start 03/29/2018 End 04/02/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
07/05/2017	COMP	Foster Care Eligibility	Title IV-E Start 06/29/2017 End 03/23/2018	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]
06/22/2017	COMP	Foster Care Eligibility	MMD Start 05/19/2017 End 06/29/2017	SUB	[Redacted]	[Redacted]	[Redacted]	[Redacted]	[Redacted]

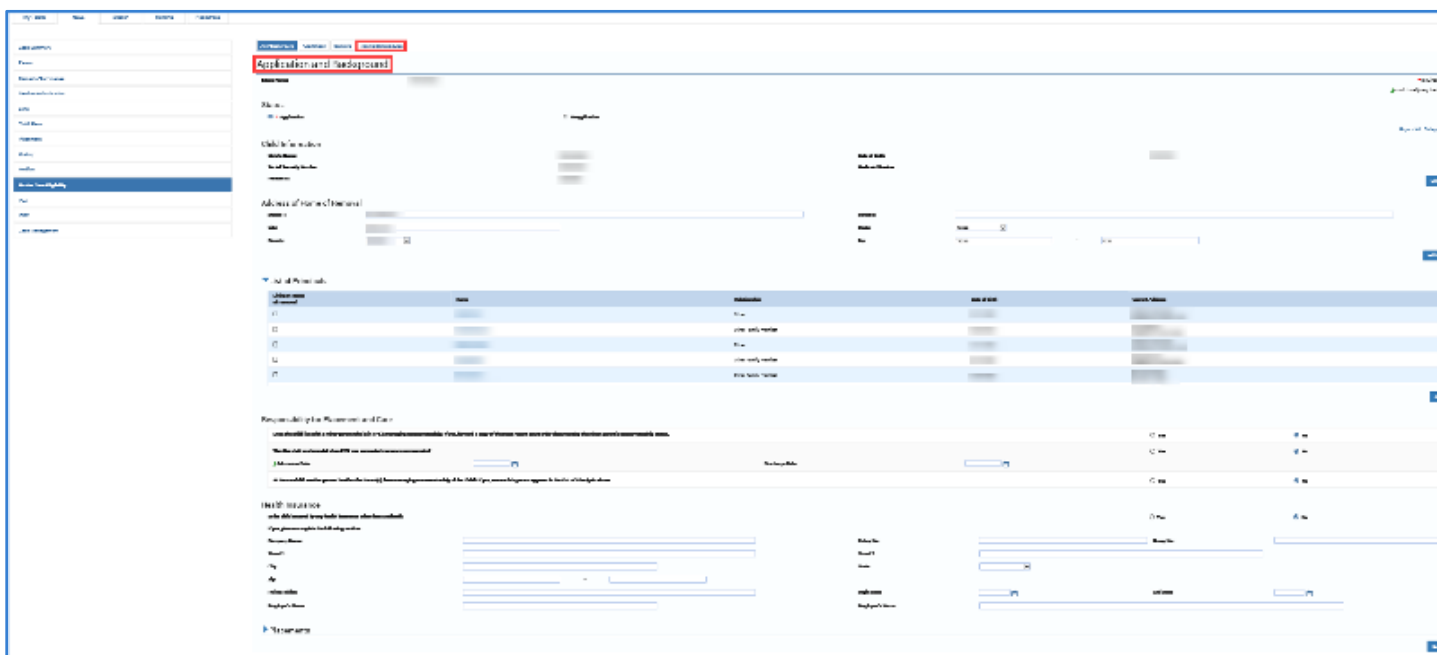
6. You will arrive at the **Foster Care Application List** page.

7. Select the **New Using** or **Add** button.

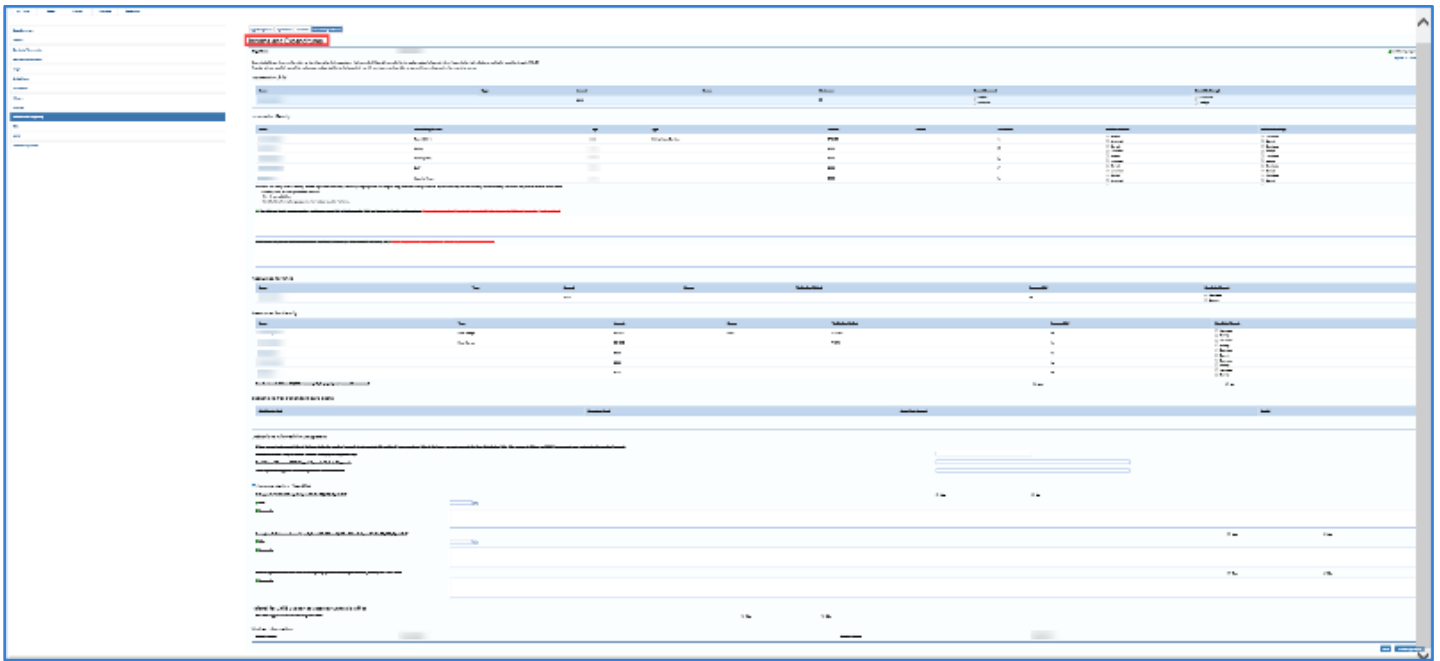


8. You will arrive at the **Application and Background** page.

9. Select the **Income/Expenditures** tab on the tertiary menu.



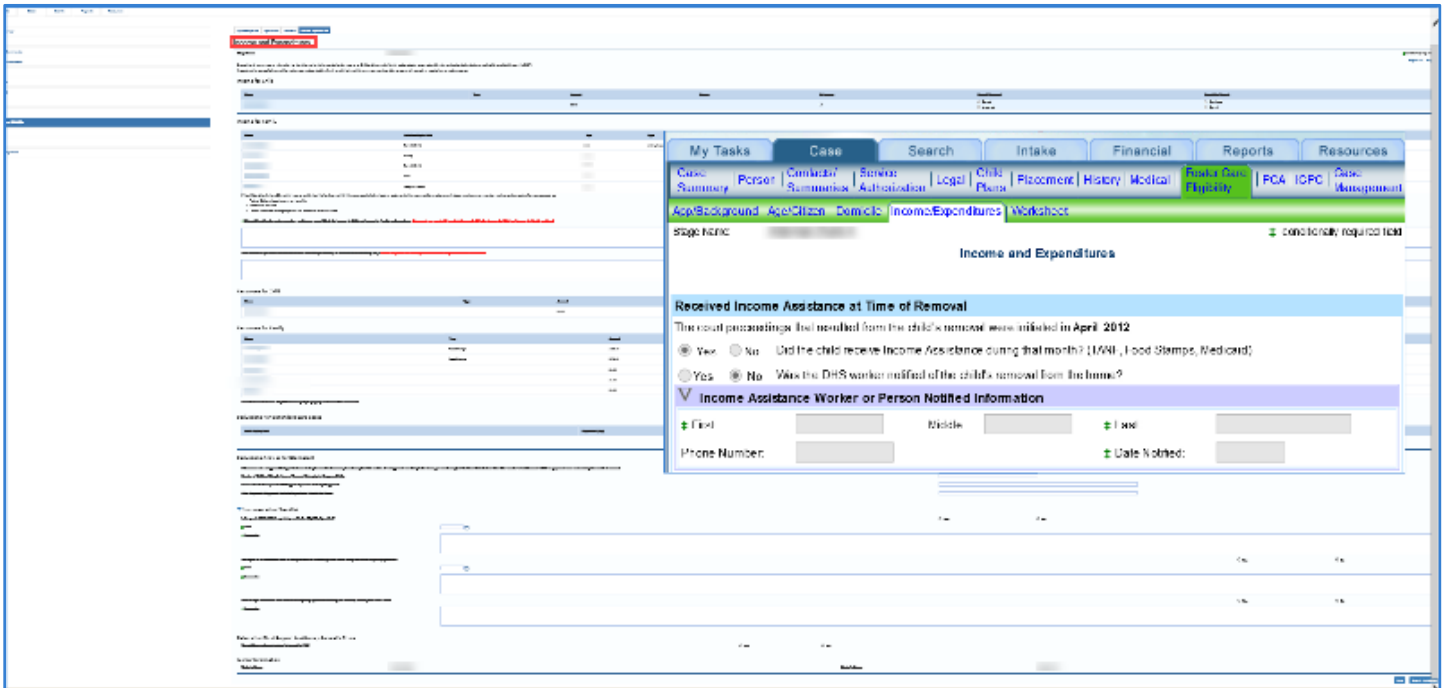
10. You will arrive at the **Income and Expenditures** page.



# Income and Expenditures Page – Deleted Items

When the **Income and Expenditures** page opens, recognize that the following items have been removed:

- The section for Received Income Assistance at Time of Removal has been removed from the **Income and Expenditures** page.
- The following questions and their corresponding options have also been removed from the **Income and Expenditures** page:
  - "Did the child receive Income Assistance during that month? (TANF, Food Stamps, Medicaid)" and its corresponding "Yes" and "No" radio buttons
  - "Was the DHS worker notified of the child's removal from the home?" and its corresponding "Yes" and "No" radio buttons
- The section for Income Assistance Worker or Person Notified Information has been removed from the **Income and Expenditures** page, along with its corresponding response fields:
  - **First, Middle, and Last** (name)
  - **Phone Number**
  - **Date Notified**



# Income and Expenditures Page – FC Eligibility Specialists Only

There is a new statement on the **Income and Expenditures** page: "The AFDC Eligibility Month is <Month><Year>." The "Month" and "Year" data is determined and prefilled by the system.



**Note:** This field is visible to FC Eligibility Specialists only.

## Income and Expenditures Page – Income for Child

A new informational statement appears above the **Income for Child** section. It states:

*"Ensure that all known income information for the child and family is recorded on the Income for Child and Income for Family sections below before submitting the application to the foster care eligibility specialist through IMPACT.*

*If you do not have specific income information, you must contact the family to ask their monthly earnings amounts and the amounts of income they receive from any other source."*

Income and Expenditures

Stage Name: [redacted] conditionally required field

Expand All Collapse All

The APUC eligibility month is February 2018.

Ensure that all known income information for the child and family is recorded on the Income for Child and Income for Family sections below before submitting the application to the foster care eligibility specialist through IMPACT. If you do not have specific income information, you must contact the family to ask their monthly earnings amounts and the amounts of income they receive from any other source.

Income for Child

Name	Type	Amount	Source	No Income	Tracked/Untracked	Countable/Receipt
[redacted]	Child Support	\$66.15	DAG	<input type="checkbox"/>	<input type="radio"/> Tracked <input checked="" type="radio"/> Untracked	<input checked="" type="radio"/> Countable <input type="radio"/> Receipt

Income for Family

Name	Relationship to Child	Age	Type	Amount	Source	No Income	Tracked/Untracked	Countable/Receipt
[redacted]	Daughter	0		\$0.00		<input checked="" type="checkbox"/>	<input type="radio"/> Tracked <input checked="" type="radio"/> Untracked <input type="radio"/> Receipt	<input type="radio"/> Countable <input type="radio"/> Receipt

## Income and Expenditures Page – Income for Family

If a family is reporting \$0 income, IMPACT 2.0 will require more information. Therefore, the **Income for Family** section has new questions to be completed in the event a family is reporting \$0 income. Review these questions which are located below the **Income for Child** and **Income for Family** sections:

- *"If the child and family have \$0 monthly income, explain how the family's monthly living expenses including housing, food and clothing were met. Explanations may include monetary or non-monetary assistance they receive from sources such as:*
  - *Federal, State, or Local government benefits*
  - *Part-time or odd jobs*
  - *Contributions from other people who live inside or outside the home*

*If the child and family receive monetary assistance, record this in the **Income for Child** and **Income for Family** sections above."*



**Note:** Comments are required if countable income is \$0 in the **Income for Child** and **Income for Family** sections.

- "What source did you use to determine the child and family's income (i.e., interview with the family, etc.)? Note if the parent was uncooperative or refused to provide income information."



**Note:** Enter text in the **Comment** box to document the source used and note if the parent was uncooperative or refused to provide income information.

The screenshot displays the 'Income and Expenditures' section of a software interface. It features a table titled 'Income for Family' with the following columns: Name, Relationship to Child, Age, Type, Amount, Cause, No Income, Current Income, and Estimated Change. Below the table, there are several text input fields for providing details and a checkbox labeled 'Mark this box only if there is documentation indicating that the parent(s) worked or they refused to provide income information and their income could not be verified through any means to perform the 185% and 100% AFDC Needs Standards tests.'

## Income and Expenditures Page – Income for Family – FC Eligibility Only

1. Review this new statement displayed below the **Income for Family** section:
2. This statement and corresponding checkbox will display for the FC Eligibility Specialist only. If the FC Eligibility Specialist checks the box, this would be linked to the case not meeting the applicable AFDC income limit requirements.

*"Mark this box only if there is documentation indicating that the parent(s) worked or they refused to provide income information and their income could not be verified through any means to perform the 185% and 100% AFDC Needs Standards tests."*



**Note:** Enter text in the comment box below the statement, if applicable.







Texas Department of  
**Family and Protective Services**

## Title IV – Eligibility Worksheet

in IMPACT 2.0

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# Eligibility Determination Worksheet - FC Eligibility Only

The **Eligibility Determination Worksheet** has been updated with revised wording in the **Foster Care Eligibility Checklist** section for the item regarding a child living with a parent or relative with managing conservatorship.

In addition, the checklist has a new item requiring the date of the court order giving DFPS managing conservatorship.

**Stages Impacted:** SUB

## Eligibility Determination Worksheet – How to Get There



To access the **Eligibility Determination Worksheet**, follow these steps:

1. From the **Assigned Workload** page in the **My Tasks** tab, select a **Stage Name** hyperlink for a case in **SUB** stage.

SS	WS	Hr	P/S	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	POM
							SUB	HFG	04/08/2017	04/11/2018	01	CA			0%

2. You will arrive at the **Case Summary** page.
3. Select **Foster Care Eligibility** on the secondary menu.

Mrg	M-Ref	Stage Name	Stg	Type	Opened	Time	Closed	Primary	Reg	Stage ID	Ov Disp	Phone
			PAL	REG	02/07/2018				01			
			AJO	HFG	02/14/2014		03/17/2016		01			

4. You will arrive at the **Eligibility Summary List** page.

5. Select **Application** from the tertiary menu.

The screenshot shows the 'Eligibility Summary List' page. At the top, there are tabs for 'Eligibility Summary', 'Application', and 'FC Review'. The 'Application' tab is selected and highlighted with a red box. Below the tabs, the page title 'Eligibility Summary List' is also highlighted with a red box. The page displays a table of eligibility entries with columns for Date Entered, Status, Type, Description, Stage, Stage Name, Case ID, Person, Entered By, and Check ID. The table contains several rows of data, including entries for Foster Care Eligibility with various dates and descriptions.

6. You will arrive at the **Foster Care Application List** page.

7. Select the **Foster Care Application** hyperlink with APRV status.

The screenshot shows the 'Foster Care Application List' page. At the top, there are tabs for 'Eligibility Summary', 'Application', and 'FC Review'. The 'Application' tab is selected and highlighted with a red box. Below the tabs, the page title 'Foster Care Application List' is also highlighted with a red box. The page displays a table of foster care applications with columns for Date Entered, Status, Type, Description, Stage, Stage Name, Case ID, Person, and Entered By. The table contains four rows of data, including one entry with the status 'APRV' and the description 'Eligibility Determination Completed', which is highlighted with a red box. Below the table, there is a 'Showing 1 to 4 of 4 entries' indicator and a 'New Item' button. At the bottom, there is a 'Reports' section with a search box and a 'Search' button.

8. You will arrive at the **Application and Background** page.

9. Select the **Worksheet** tab.

The screenshot shows the 'Application and Background' page. The 'Worksheet' tab is highlighted in red. The page includes a sidebar with navigation options like 'Case Information', 'Case Details', and 'Case History'. The main content area has several sections: 'Personal Information' with fields for name, address, and phone; 'List of Accounts' with a table listing accounts; 'Responsibility for Planning and Care' with a section for Medicaid and Supplemental Insurance Information; and 'Medicaid and Supplemental Insurance Information' with fields for Medicaid ID and Supplemental Insurance Information.

10. You will arrive at the **Eligibility Determination Worksheet**.

The screenshot shows the 'Eligibility Determination Worksheet' page. The 'Worksheet' tab is highlighted in red. The page includes a sidebar with navigation options like 'Case Information', 'Case Details', and 'Case History'. The main content area has several sections: 'Eligibility Determination Worksheet' with a table for 'Eligibility Determination Worksheet'; '100% Income Test' with a table for '100% Income Test'; 'Applicant Income of Supporter' with a table for 'Applicant Income of Supporter'; and 'Four-Care Eligibility Checklist' with a table for 'Four-Care Eligibility Checklist'.

# Foster Care Eligibility Checklist – Revised Statement

To review the updates to the **Foster Care Eligibility Checklist** section, follow these steps:

1. Expand the **Foster Care Eligibility Checklist** section to view the following revised statement:

*"The child lived with a parent or specified relative with managing conservatorship, from whom they were legally removed, within 6 months of the date the court proceedings were initiated (Petition was filed)."*

2. Recognize that a change has been made to the following question under the **Y/N Requirements** section. The change was the replacement of the acronym "FPS" with the correct acronym "DFPS."

**"Did a court order give DFPS responsibility for the child's placement and care, or managing conservatorship of the child?"**

3. Responding Yes ("Y") to the above question triggers the following new conditionally required date field:

**Date of court order giving DFPS managing conservatorship**

The screenshot shows a web-based 'Eligibility Determination Worksheet' for '2014's Family Care Fund Cases'. The interface includes a sidebar with navigation options like 'Case', 'SEARCH', 'REPORTS', and 'HELP'. The main content area is divided into several sections:

- 100% Income Test:** A table with columns for 'Y/N', 'Description', and 'Value'. It lists various income-related criteria.
- Applied Income of Stepchild:** A list of criteria with 'Y/N' and 'Value' columns.
- Did the child ever live with a parent or specified relative with managing conservatorship from whom they were legally removed within 6 months of the date the court proceedings were initiated (Petition was filed)?** This question is highlighted with a red box. Below it, there is a date field for 'Date of court order giving DFPS managing conservatorship', which is also highlighted with a red box.
- Has DFPS been granted conservatorship of the child's placement and care, or managing conservatorship of the child?** This question is also highlighted with a red box.



Texas Department of  
**Family and Protective Services**

## Title IV – Eligibility Summary

in IMPACT 2.0

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# Eligibility Summary Page – FC Eligibility Specialist Only

The updated **Eligibility Summary** page in IMPACT 2.0 assists FC Eligibility Specialists in the determination of eligibility for these payments by prefilling and displaying the child's Title IV-E Eligibility start date. Additionally, the system ensures the beginning of the claiming period meets Title IV-E eligibility requirements.

**Stages Impacted:** SUB

## Eligibility Summary Page – How to Get There - FC Eligibility Specialist Only

1. From the **Assigned Workload** page in the **My Tasks** tab, select a **Stage Name** hyperlink for a case.

The screenshot shows the 'My Tasks' tab with the 'Assigned Workload' section highlighted. Below this, a table displays case information. The 'Stage Name' column for the first row is highlighted with a red box.

Mrg	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	POM
				SUB	REG	01/26/2012	01/11/2018	01	01			01/11/2018

2. You will arrive at the **Case Summary** page.
3. Select **Foster Care Eligibility** on the secondary menu.

The screenshot shows the 'Case Summary' page. The 'Case Summary' section is highlighted with a red box. Below this, the 'Foster Care Eligibility' option is highlighted with a red box in the secondary menu. The main content area shows case information, including Case ID, Status, Region, and Start Date of Case.

Mrg	M-Ref	Stage Name	Stg	Type	Opened	Time	Closed	Primary	Reg	Stage ID	Ov Dsp	Phone
			PAL	REG	02/07/2018				01			
			ADD	REG	02/15/2014		02/17/2016		01			

4. You will arrive at the **Eligibility Summary List** page.

5. Select the **Foster Care Eligibility** hyperlink.

The screenshot shows a web application interface with a top navigation bar containing 'My Tasks', 'Case', 'Search', 'Reports', and 'Resources'. On the left is a sidebar menu with categories like 'Case Summary', 'Person', 'Consents/Summaries', 'Service Authorization', 'Legal', 'Child Plans', 'Placement', 'History', 'Medical', 'Foster Care Eligibility' (highlighted), 'PCA', 'ICPC', and 'Case Management'. The main content area has tabs for 'Eligibility Summary', 'Application', and 'TC Review'. The title 'Eligibility Summary List' is highlighted with a red box. Below the title, there are fields for 'Stage Name' and 'Case ID', and a 'Show TO' dropdown set to 'entries'. A table with columns 'Date Entered', 'Status', 'Type', 'Description', 'Stage', 'Stage Name', 'Case ID', 'Person', 'Entered By', and 'Event ID' contains two rows. The first row has '12/05/2017', 'PRDC', 'Foster Care Eligibility', 'Title IV-F Start 11/13/2017', 'SUD', and 'Foster Care'. The second row has '11/13/2017', 'CGMP', 'Foster Care Eligibility', 'MAD Start 11/13/2017 End 11/13/2017', 'SUD', and 'Foster Care'. Below the table is a 'Showing 1 to 2 of 2 entries' indicator and an 'Add' button. At the bottom, there is a 'Reports' section with a 'Reports' dropdown and a 'Go' button.

6. You will arrive at the **Eligibility Summary** page.

The screenshot shows the 'Eligibility Summary' page. The top navigation bar is the same as in the previous screenshot. The sidebar menu is also the same, with 'Foster Care Eligibility' highlighted. The main content area has tabs for 'Eligibility Summary', 'Application', and 'TC Review'. The title 'Eligibility Summary' is highlighted with a red box. Below the title, there are fields for 'Stage Name' and 'Case ID'. The page is divided into several sections: 'System Derived Eligibility' (with a sub-section 'Eligibility to Title IV-F Foster Care'), 'Actual' (with 'Actual Eligibility' and 'Title IV-F' dropdown), 'Reimbursability' (with 'Reimbursability' and 'Medical Eligibility Type' dropdown), 'Eligibility Dates' (with 'Start Date' and 'End Date' dropdowns), 'Child Support Referral' (with a checkbox 'Child Support Referral is entered on behalf of the child'), and 'Foster Care Eligibility Approval' (with 'Consent' and 'Person' dropdowns). At the bottom, there is a 'Page 1' indicator and a 'Go' button.

## Eligibility Summary Page – New Field

To view the new field with the child's eligibility status on the **Eligibility Summary** page, follow these steps:

1. Locate the statement regarding the child's eligibility status on the **Eligibility Summary** page followed by the following new statement:

*"This child's Title IV-E Start Date is "MM/DD/YYYY."*

2. Recognize that the date for the above statement is prefilled with the first date in the month in which the following findings were made which is taken from the **Foster Care Eligibility Application**:

- Contrary to the Welfare/Best Interest
- Reasonable Efforts to Prevent Removal
- Temporary Managing Conservatorship

The screenshot displays the 'Eligibility Summary' page. On the left is a sidebar with navigation tabs: Case Summary, Person, Contacts/Summaries, Service Authorization, Legal, Child Plans, Placement, History, Medical, Foster Care Eligibility (highlighted), and PCA. The main content area has three tabs: Eligibility Summary (selected), Application, and FC Review. Below the tabs, the title 'Eligibility Summary' is highlighted with a red box. The 'Stage Name' field is visible with a red asterisk indicating it is a required field. The 'System Derived Eligibility' section contains the text: 'This child is eligible for Title IV-E Assistance.' and 'This child's Title IV-E Start Date is 11/13/2017.', with the latter sentence highlighted by a red box. Below this is the 'Actual' section with a dropdown menu for 'Actual Eligibility' set to 'Title IV-E'. The 'Reimbursability' section shows 'BSL: Basic' and 'SSI: \$0.00'. At the bottom, there is a dropdown for 'Selected Eligibility' set to 'Title IV-E' and a dropdown for 'Medicaid Eligibility Type' set to 'Regular'.

## Eligibility Summary Page – Updates to Report



**Note:** To view the **FCAA/Worksheet/Summary Report** with the Title IV-E enhancements you will need to go to Legacy IMPACT.