



Texas Department of  
**Family and Protective Services**

# Form 2085B Medical Consenter

## Job Aid

## Contents

Medical Consenter Detail Page .....	3
Medical Consenter Detail Page – How to Get There.....	3
Medical Consenter Detail Page – Updates.....	6
Medical Consenter List Page .....	8
Medical Consenter List Page – How to Get There.....	8
Medical Consenter List Page – Updates .....	10
Form 2085B Medical Consenter.....	11
Form 2085B Medical Consenter – Updates .....	11

# Medical Consenter Detail Page

The **Medical Consenter Detail** page is where you initially launch a **2085B Medical Consenter** form in **SUB** or **ADO** stage. The page has now been modified to include a **Save and Complete** button that enables you to complete the consenter form, moving it into COMP status, and a **Delete** button that enables you to delete an in-process consenter form. The **Save and Complete** button displays after you have saved the **2085B Medical Consenter** form for the first time. The **Delete** button displays only when the form is in PROC status. The page has also been modified to include a Spanish language version of the English form in the **Form** dropdown. The Spanish reflects the same modifications as the English form.

As long as the consenter form is in PROC status (after being initially saved), you will be able to re-open and modify the consenter form, and all prefill fields will continue to update from IMPACT. When you select the **Save and Complete** button, the form will be locked and will then be read-only.

All current or prior **Medical Consenter** forms can be viewed and printed in IMPACT 2.0 in a closed stage or case.

**Stages Affected:** SUB, ADO

## Medical Consenter Detail Page – How to Get There



To access the Medical Consenter Detail page, follow these steps:

1. From your **Assigned Workload** in the **My Tasks** tab, select the **Stage Name** hyperlink to the case.

The screenshot shows the IMPACT 2.0 interface. At the top, there is a navigation bar with 'My Tasks' selected. Below it, there are tabs for 'Case', 'Search', 'Reports', and 'Resources'. The main content area is titled 'Assigned Workload' and displays a table of tasks. The table has columns for SS, WS, Hr, P/S, M-Ref, Stage Name, County, Stage, Type, Opened, Assigned, Region, Unit, Stage ID, Case ID, and PGM. The 'Stage Name' column is highlighted with a red box, and one entry in that column is circled in red. There are also some status indicators on the right side of the table, such as '# new stage', 'Worker Safety', 'Eligible For Screening', and 'Screened'.

2. You will arrive at the **Case Summary** page.
3. Select the **Medical** tab on the secondary menu.

The screenshot shows the 'Case Summary' page. The left sidebar has a 'Medical' tab highlighted with a red box. The main content area has a 'Case Summary' header also highlighted with a red box. Below the header, there is a 'Case Name' field, an 'Attention' section, and 'Case Information' including Case ID, Status (Open), Region (01), and Start Date of Case (02/03/2018). A table below shows a list of case entries with columns: Mrg, M-Ref, Stage Name, Stg, Type, Opened, Time, Closed, Primary, Reg, Stage ID, Ov Dsp, and Phone. The fourth row is selected with a radio button.

4. You will arrive at the **Medical Consenter List** page.
5. Select one of the hyperlinks under the **Type** column.

The screenshot shows the 'Medical Consenter List' page. The left sidebar has the 'Medical' tab selected. The main content area has a 'Medical Consenter' header highlighted with a red box. Below the header, there is a 'Stage Name' field, a 'Case ID' field, and a 'Show' dropdown set to 10 entries. A table below lists medical consenter entries with columns: Type, Name, Court Auth, DFPS Desig, Rel/Int, Start Date, End Date, and Phone. The 'Type' column header is highlighted with a red box, and the 'Primary' entry in the fourth row is circled in red. Below the table are 'Select Staff' and 'Select Person' buttons. At the bottom, there is a 'Medical Consenter Form Log' section with a table that currently shows 'No records exist.'

6. You will arrive at the **Medical Consenter Detail** page.

Medical Consenter Medical/Mental Assessment

### Medical Consenter Detail

Stage Name: [redacted] \* required field  
Case ID: [redacted] ‡ conditionally required field  
Stage ID: [redacted]  
Person ID: [redacted]

Expand All Collapse All

#### Authorization/Designation Detail

Has there been a court hearing where court authorized a medical consenter?  Yes  No

First: [redacted] Middle: [redacted] Last: [redacted] Sfc: [redacted]

\* Court Authorized: DFPS ‡ DFPS Designated: Live in caregiver

\* Type: Primary \* Start Date: 05/16/2018 End Date: [redacted]

‡ Comments: [redacted]

▶ Phone

▶ Address

#### Notification

[redacted] Notification of Medical Consent Form filed with the Court - all appropriate parties notified of filing

## Medical Consenter Detail Page – Updates

1. Navigate to a **Medical Consenter Detail** page in **SUB** or **ADO** stage where there is no **2085B Medical Consenter Form**.
2. Select the **Forms** dropdown at the bottom of the page.
3. Select "Designation of Medical Consenter Form 2085-B" from the dropdown and select the **Launch** button.

Authorization/Designation Detail

Has there been a court hearing where court authorized a medical consenter?:  Yes  No

First:  Middle:  Last:  Sfx:

\* Court Authorized:  \* DFPS Designated:


\* Type:  \* Start Date:  End Date:

‡ Comments:

▶ Phone

▶ Address

Notification

 Notification of Medical Consent Form filed with the Court - all appropriate parties notified of filing

Forms

Forms:

4. The **2085B Medical Consenter Form** opens in a new tab.

Texas Department of Family and Protective Services

Form 2085B  
February 2019

**Attachment B - Designation Of Medical Consenter**

**Section 1: Child/Medical Consenter Information**

The Texas Department of Family and Protective Services (DFPS), managing conservator of:

Child's Name		Child's DFPS IMPACT Person ID	Medicaid Number
Date of Birth	Legal County	Court Number	Cause Number
Name of Judge		Phone Number of the Court	

hereby designates \_\_\_\_\_ as the Primary Medical Consenter(s) to consent to the medical care including physical, dental, behavioral health, vision and allied health care (e.g., physical therapy, occupational therapy, speech therapy, dietetic services, etc.) for this child.

DFPS hereby designates \_\_\_\_\_ as Backup Medical Consenter(s) for this child in the event the Primary Medical Consenter is unavailable.

**Section 2: Acknowledgement, Agreement and Signatures**


As Primary/Backup Medical Consenter, I acknowledge and agree that:

- I have received training on informed consent and have presented a Certificate of Completion to the child's DFPS caseworker;
- I will cooperate with DFPS as stated in the Medical Consenter Responsibilities (Section 3);
- Failure to cooperate with DFPS may be a basis for revoking the designation;
- I will provide a copy of this Form 2085B "Designation of Medical Consenter" to the child's health care providers along with the Medicaid ID Card and STAR Health ID if applicable;
- I will regularly provide information about the child's medical care to DFPS to include: preventive care, major medical care, emergency care, and medical care for common childhood illnesses and minor injuries for inclusion in required reports;
- I will notify the caseworker of services I consent to that are not covered by Medicaid or STAR Health; and
- I will participate in each health care appointment for the child or I will provide written permission for the provision of preventive care (Section 5) when I am unable to participate by providing optional Section 6 with my signature.

Primary Medical Consenter \_\_\_\_\_  
Date \_\_\_\_\_ Telephone Number \_\_\_\_\_

Second Primary Medical Consenter \_\_\_\_\_  
Date \_\_\_\_\_ Telephone Number \_\_\_\_\_

Backup Medical Consenter \_\_\_\_\_  
Second Backup Medical Consenter \_\_\_\_\_

5. Select the **Save** icon  in the form toolbar at the top of the page.

6. Return to the **Medical Consenter Detail** page and refresh the page in your browser.

7. Recognize that now that you have saved a **2085B Medical Consenter Form**, the **Medical Consenter Detail** page now displays a **Delete** button and **Save and Complete** button.

Medical Consenter | Medical/Mental Assessment

### Medical Consenter Detail

Stage Name: \_\_\_\_\_  
Case ID: \_\_\_\_\_  
Stage ID: \_\_\_\_\_  
Person ID: \_\_\_\_\_

Expand All Collapse All

#### Authorization/Designation Detail

Has there been a court hearing where court authorized a medical consenter?:  Yes  No

First: \_\_\_\_\_ Middle: \_\_\_\_\_ Last: \_\_\_\_\_ Sfx: \_\_\_\_\_

\* Court Authorized: DFPS  **DFPS Designated:** Live in caregiver

\* Type: Primary  \* Start Date: 05/16/2018 End Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Phone  
Address

Notification  
Notification of Medical Consent Form filed with the Court - all appropriate parties notified of filing

**Delete** **Save** **Save and Complete**

8. The **2085B Medical Consenter Form** is now in PROC status.
9. If you select the **Delete** button, the form will be deleted from the system. Recognize that you can only delete forms that are in PROC status.
10. If you select the **Save and Complete** button, the form status changes to COMP, and **Delete** and **Save and Complete** buttons are removed from the **Medical Consenter Detail** page.

## Medical Consenter List Page

This page contains a new **Medical Consenter Form Log** section that displays a list of all forms associated with a child's Medical Consenters for a specific **SUB** or **ADO** stage. The section has an expandable/collapsible header and displays all consenter forms in reverse chronological order (newest to oldest forms according to Start date). All columns in the list are sortable.

You can open any of these forms by selecting the hyperlink under the **Status** column. Each form is indicated with one of the two statuses:

- **PROC** – The form is still in process having some or all signatures still missing.
- **COMP** – The form has been saved and completed with all needed signatures collected.

## Medical Consenter List Page – How to Get There



To access the **Medical Consenter List** page, follow these steps:

1. From your **Assigned Workload** in the **My Tasks** tab, select the **Stage Name** hyperlink to the case.

The screenshot shows the 'My Tasks' interface. The 'Assigned Workload' section is highlighted. Below it, a table lists assigned workload items. The 'Stage Name' column header is highlighted with a red box, and one of the entries in this column is circled in red.

SS	WS	Hr	P/S	M-Ref	Stage Name	County	Stage	Type	Opened	Assigned	Region	Unit	Stage ID	Case ID	PGM
<input type="checkbox"/>			P				SUB	REG	02/08/2018	03/23/2018	01	D1			CPS
<input type="checkbox"/>			P				SUB	REG	02/08/2018	03/23/2018	01	D1			CPS
<input type="checkbox"/>			S				FSU	REG	05/10/2017	06/27/2018	11	C5			CPS
<input type="checkbox"/>			P				SUB	REG	08/01/2017	08/23/2017	01	D1			CPS
<input type="checkbox"/>			P				SUB	REG	03/23/2016	04/03/2016	01	D1			CPS
<input type="checkbox"/>			P				ADO	REG	10/17/2018	10/17/2018	01	D1			CPS
<input type="checkbox"/>			S				SUB	REG	10/09/2018	10/11/2018	01	10			CPS
<input type="checkbox"/>			P				FSU	REG	02/08/2018	03/12/2018	01	D1			CPS
<input type="checkbox"/>			P				SUB	REG	03/06/2018	04/02/2018	01	D1			CPS



2. You will arrive at the **Case Summary** page.
3. Select the **Medical** tab on the secondary menu.

The screenshot shows the 'Case Summary' page. The left sidebar contains a menu with the following items: Case Summary, Person, Contacts/Summaries, Service Authorization, Legal, Child Plans, Placement, History, **Medical** (highlighted with a red box), Foster Care Eligibility, PCA, ICPC, and Case Management. The main content area has a 'Case Summary' header (also highlighted with a red box) and a navigation bar with tabs: Case Summary, Case Summary Tool, Case To-Do List, Event List, Event Search, Case History, Principal Case History, Family Tree, and PCSP. Below the header, there is a 'Case Name' field, an 'Attention' section with a note 'You are currently in the [redacted], SUB stage', and a 'Case Information' section showing Case ID, Status (Open), Region (01), and Start Date of Case (02/03/2018). A table below shows a list of entries with columns: Mrg, M-Ref, Stage Name, Stg, Type, Opened, Time, Closed, Primary, Reg, Stage ID, Ov Dsp, and Phone. The table contains five rows of data, with the fourth row selected.

4. You will arrive at the **Medical Consenter List** page.

The screenshot shows the 'Medical Consenter List' page. The left sidebar is the same as in the previous screenshot, with the 'Medical' tab highlighted. The main content area has a 'Medical Consenter' header (highlighted with a red box) and a sub-tab 'Medical/Mental Assessment'. Below the header, there is a 'Stage Name' field, a 'Case ID' field, and a 'Show 10 entries' dropdown. A table below shows a list of medical consenters with columns: Type, Name, Court Auth, DFPS Desig, Rel/Int, Start Date, End Date, and Phone. The table contains six rows of data, with the second row selected. Below the table, there are 'Select Staff' and 'Select Person' buttons. At the bottom, there is a section titled 'Medical Consenter Form Log' with a table that has columns: Status, Type, Name, Start Date, and End Date. The log table is currently empty, with the text 'No records exist.' below it.

# Medical Consenter List Page – Updates

1. At the **Medical Consenter List** page, select the expand icon in the **Medical Consenter Form Log** heading.
2. The section expands to display a list of available **Medical Consenter Forms** for the child.
3. Recognize that the listed forms are in either PROC or COMP status.
4. You can re-sort the list from the column headers.
5. Select a hyperlink under the **Status** column to open a **Medical Consenter Form** in a new tab.

The screenshot displays the 'Medical Consenter List' page. At the top, there are tabs for 'Medical Consenter' and 'Medical/Mental Assessment'. The main heading 'Medical Consenter List' is highlighted with a red box. Below the heading, there are fields for 'Stage Name' and 'Case ID', and a 'Show 10 entries' dropdown. A table with 9 columns (Type, Name, Court Auth, DFPS Desig, Rel/Int, Start Date, End Date, Phone) lists 6 entries. At the bottom right of this section are 'Select Staff' and 'Select Person' buttons. Below this is the 'Medical Consenter Form Log' section, which is collapsed. It has a 'Show 10 entries' dropdown and a table with 5 columns (Status, Type, Name, Start Date, End Date). The 'Status' column header and the 'PROC' value in the first row are highlighted with red boxes. The text 'Showing 1 to 1 of 1 entries' is visible at the bottom of the log section.

Type	Name	Court Auth	DFPS Desig	Rel/Int	Start Date	End Date	Phone
Primary	[Redacted]	DFPS	Live in caregiver	Aunt/Uncle	05/16/2018		[Redacted]
Backup	[Redacted]	DFPS	DFPS employee	DFPS Staff	05/16/2018		[Redacted]
Primary	[Redacted]	DFPS	DFPS employee	DFPS Staff	03/29/2018	05/16/2018	[Redacted]
Primary	[Redacted]	DFPS	Emergency shelter employee	Foster Parent	02/09/2018	03/29/2018	[Redacted]
Backup	[Redacted]	DFPS	DFPS employee	DFPS Staff	03/29/2018	05/16/2018	[Redacted]
Backup	[Redacted]	DFPS	Emergency shelter employee	DFPS Staff	02/09/2018	03/29/2018	[Redacted]

Status	Type	Name	Start Date	End Date
PROC	Primary	[Redacted]	05/16/2018	

# Form 2085B Medical Consenter

Improvements to the **2085B Medical Consenter Form** include several revisions to the form text and now the added ability of medical consenter and DFPS personnel to sign the form electronically via wet signature. A hyperlinked icon below the signature field opens a pop-up signature box that is signed manually and then confirmed using the **Save and Close** button. Once confirmed, the system date and signer's phone number prefills on the form. Once the form is saved (in PROC status), the signature and date fields are disabled, but the telephone number fields remain editable.

After you select the **Save and Complete** button on the **Medical Consenter Detail** page, the form is locked and becomes view-only. You will be able to access, view, and print any current or past consenter forms from a list section that has been added to the **Medical Consenter Detail List** page.

## Form 2085B Medical Consenter – Updates

1. The **2085B Medical Consenter Form** is initially launched from the **Forms** dropdown of the **Medical Consenter Detail** page.
2. The **2085B Medical Consenter Form** opens in a new tab.
3. Recognize that data in the child's information table is prefilled from the system. This information refreshes each time the form is launched.

Texas Department of Family and Protective Services

Form 2085B  
February 2019

Attachment B - Designation Of Medical Consenter

Section 1: Child/Medical Consenter Information

The Texas Department of Family and Protective Services (DFPS), managing conservator of:

Child's Name [redacted] Prefilled	Child's DFPS IMPACT Person ID [redacted] Prefilled	Medicaid Number [redacted] Prefilled
Date of Birth [redacted] Prefilled	Legal County [redacted] Prefilled	Court Number [redacted] Prefilled
Name of Judge	Phone Number of the Court	Cause Number [redacted] Prefilled

hereby designates [redacted] as the Primary Medical Consenter(s) to consent to the medical care including physical, dental, behavioral health, vision and allied health care (e.g., physical therapy, occupational therapy, speech therapy, dietetic services, etc.) for this child.

DFPS hereby designates [redacted] as Backup Medical Consenter(s) for this child in the event the Primary Medical Consenter is unavailable.

Section 2: Acknowledgement, Agreement and Signatures

As Primary/Backup Medical Consenter, I acknowledge and agree that:

4. Examine the form to see how it has been modified.
5. Scroll to the signature boxes in Section 2.
6. Select the wet signature icon below one of the signature boxes and recognized how this opens a pop-up signature window with **Clear** and **Save and Close** buttons.

**Attachment B - Designation Of Medical Consenter**

**Section 1: Child/Medical Consenter Information**

The Texas Department of Family and Protective Services (DFPS), managing conservator of:

Child's Name	Child's DFPS IMPACT Person ID	Medicaid Number
Date of Birth		
Name of Judge		

hereby designates \_\_\_\_\_  
speech therapy, dietetic services, etc.) for the

DFPS hereby designates \_\_\_\_\_

**Section 2: Acknowledgement, Agreement**

As Primary/Backup Medical Consenter, I


- I have received training on informed
- I will cooperate with DFPS as stated
- Failure to cooperate with DFPS may
- I will provide a copy of this Form 2085B
- I will regularly provide information at
- I will notify the caseworker of service
- I will participate in each health care

Sign above

**Close**

\_\_\_\_\_  
Primary Medical Consenter

\_\_\_\_\_  
Second Primary Medical Consenter



7. Sign the form with your cursor, finger or stylus and select the **Save and Close** button.
8. Recognize when the pop-up window closes, the signature box on the form becomes non-editable. Recognize, however, that the telephone number field remains editable.

9. Select the **Save**  icon in the toolbar.

**Section 2: Acknowledgement, Agreement and Signatures**

As Primary/Backup Medical Consenter, I acknowledge and agree that:

- I have received training on informed consent and have presented a Certificate of Completion to the child's DFPS caseworker;
- I will cooperate with DFPS as stated in the Medical Consenter Responsibilities (Section 3);
- Failure to cooperate with DFPS may be a basis for revoking the designation;
- I will provide a copy of this Form 2085B "Designation of Medical Consenter" to the child's health care providers along with the Medicaid ID Card and STAR Health ID if applicable;
- I will regularly provide information about the child's medical care to DFPS to include: preventive care, major medical care, emergency care, and medical care for common childhood illnesses and minor injuries for inclusion in required reports;
- I will notify the caseworker of services I consent to that are not covered by Medicaid or STAR Health; and
- I will participate in each health care appointment for the child or I will provide written permission for the provision of preventive care (Section 5) when I am unable to participate by providing optional Section 6 with my signature.

\_\_\_\_\_  
Primary Medical Consenter

\_\_\_\_\_  
Second Primary Medical Consenter


1/31/2019  
Date

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

**Non-Editable**

**Editable** 

10.The form is now saved in PROC status.

11.If you return to the **Medical Consenter List** page and expand the **Medical Consenter Form Log**, you'll see the **2085B Medical Consenter Form** appears in the list in PROC status.

12.While the form is in PROC status, it can still be reopened and updated except for any signature fields that have been signed and confirmed.

Medical Consenter Medical/Mental Assessment

### Medical Consenter List

Stage Name: [Redacted]  
Case ID: [Redacted]  
Show 10 entries

Type	Name	Court Auth	DFPS Desig	Rel/Int	Start Date	End Date	Phone
Primary	[Redacted]	DFPS	Live in caregiver	Aunt/Uncle	05/16/2018		[Redacted]
Backup	[Redacted]	DFPS	DFPS employee	DFPS Staff	05/16/2018		[Redacted]
Primary	[Redacted]	DFPS	DFPS employee	DFPS Staff	03/29/2018	05/16/2018	[Redacted]
Primary	[Redacted]	DFPS	Emergency shelter employee	Foster Parent	02/09/2018	03/29/2018	[Redacted]
Backup	[Redacted]	DFPS	DFPS employee	DFPS Staff	03/29/2018	05/16/2018	[Redacted]
Backup	[Redacted]	DFPS	Emergency shelter employee	DFPS Staff	02/09/2018	03/29/2018	[Redacted]

Showing 1 to 6 of 6 entries

Select Staff Select Person

### Medical Consenter Form Log

Show 10 entries

Status	Type	Name	Start Date	End Date
PROC	Primary	[Redacted]	05/16/2018	

Showing 1 to 1 of 1 entries