Texas Department of
Family and Protective Services

Form C-105-0260
Revised January 2018

MONTHLY VOLUNTEER ACTIVITY REPORT

Purpose: Use this form to track the hours and activities of DFPS volunteers.

Directions: Volunteers enter their time and activities daily and give this form to their supervisors. If the volunteers are one-time volunteers, or the leaders of volunteer groups, please enter time after activity is complete, and give the form to the supervisor.

VOLUNTEER INFORMATION		
Full Name:	Month:	Year:
Supervisor:	Region or District:	Division:

VOLUNTEER ACTIVITY				
Date	Time In	Time Out	Duties/Activities	Hours*

*If over 30 minutes, round to the next hour.			Total Hours Worked:	

VOLUNTEER SIGNATURE	
Volunteer: X	Date Signed: