

## MONTHLY VOLUNTEER ACTIVITY REPORT

Purpose: Use this form to track the hours and activities of DFPS volunteers.

**Directions:** Volunteers enter their time and activities daily and give this form to their supervisors. If the volunteers are one-time volunteers, or the leaders of volunteer groups, please enter time after activity is complete, and give the form to the supervisor.

VOLUNTEER INFORMATION											
Full Name:			Month: Year:								
Supervisor:			Region or District: Division:								
			VOLUNTEER ACTIVITY								
Date	Time In	Time Out	Duties/Activities	Hours*							



*If over 30	minutes, ro	und to the	l next hour.		Total Hours Worked:				
Volunteer Signad									
Volunteer:				Date Signed:					
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