Date

To: Judge       of       County

enter court address

enter city, state and zip

Re: Cause Number

In the Guardianship of

DFPS Case No.

Dear (enter judge's name):

Section 48.211 of the Human Resources Code requires that Adult Protective Services (APS) notify the court which has jurisdiction over a guardianship if the ward is alleged to be a victim of abuse, neglect, or exploitation. This information is provided to make you aware of actions concerning the following ward.

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Ward: | Name of Facility/Provider: | Address: | Phone: |

SUMMARY OF APS FACILITY INVESTIGATION FINDINGS:

The guardian  an alleged perpetrator of abuse, neglect or exploitation.

The alleged perpetrator(s) is/are employed by (enter facility/program provider). The investigation resulted in a (enter finding) of (enter allegation). The finding against the perpetrator(s) has been released to (enter his, her or their) employer for appropriate action.

If you determine that this is not a guardianship within your jurisdiction, please telephone the APS contact person listed below.

Please note that by law (Section 48.101, Human Resources Code) all information collected for the APS investigation is confidential and not releasable to the public. If you wish to obtain a copy of the investigation documents, a de-identified copy will be provided to you upon your request. However, since they are confidential, they should not be made a part of the public record of this case.

If you have further questions or concerns, please contact the investigator listed below.

Sincerely,

(APS Investigator Name)

Facility Investigations

(address and phone number)