|  |  |
| --- | --- |
| 7000 Foster and Adoptive Home Development | 7000 Foster and Adoptive Home Development(definitions to FAD Resource Guide) |
| 7100 Recruiting Foster and Adoptive Homes | Removed |
| 7110 Recruitment Plans and Calendars | Removed |
| 7111 Annual Recruitment Plan | Removed |
| 7112 Recruitment Calendars | Removed |
| 7120 Ongoing Recruitment Events | Removed |
| 7130 Annual Recruitment Events | Removed |
| 7140 Recruitment Tools | Removed |
| 7141 Texas Adoption Resource Exchange (TARE) | Removed |
| N/A | 7100 Inquiries and Initial Applications |
| 7150 Responding to Inquiries From Potential Foster Care or Adoptive Parents | 7110 Responding to Inquiries From Potential Foster Care or Adoptive Parents |
| 7151 Distributing the Application Packet to Potential Foster or Adoptive Parents | 7111 Distributing the Application Packet to Potential Foster or Adoptive Parents(Prioritization of Placements removed) |
| 7152 Processing the Application Packet Submitted by Potential Foster or Adoptive Parents | 7112 Processing the Application Packet Submitted by Potential Foster or Adoptive Parents |
| 7160 Information Meetings | 7120 Information Meetings(some information to FAD Resource Guide) |
| 7161 Topics of Information Meetings | 7121 Topics of Information Meetings(information on Race, Color or National Origin added) |
| 7161.1 Application Distribution and Application Assistance | 7121.1 Application Distribution and Application Assistance |
| 7161.2 Previously Verified or Approved Applicants | 7121.2 Previously Verified or Approved Applicants |
| 7200 Screening Applicants for Foster Care and Adoption | 7200 Screening Applicants for Foster Care and Adoption |
| 7210 Reasons for Screening Applicants for Foster Care and Adoption | 7210 Reasons for Screening Applicants for Foster Care and Adoption |
| 7220 The Basic Screening Requirements for Prospective Parents | 7220 Screening Requirements for Prospective Foster and Adoptive Parents |
| 7221 Evaluating the Household Members of Prospective Parents | 7221 Household Members |
| 7222 Evaluating the Age and Finances of Prospective Parents | 7222 Age and Finances |
| 7223 Evaluating the Marital Status of Prospective Parents | 7223 Relationship Status |
| 7223.1 Evaluating the Marital Status of Prospective Foster Parents | 7223.1 Relationship Status of Prospective Foster Parents |
| 7223.2 Evaluating the Marital Status of Prospective Adoptive Parents | 7223.2 Relationship Status of Prospective Adoptive Parents |
| 7223.21 The Divorce Requirement for Adoptive Parents | 7223.21 The Divorce Requirement for Adoptive Parents |
| 7223.22 Exception to The Divorce Requirement for Adoptive Parents | 7223.22 Exception to the Divorce Requirement for Adoptive Parents |
| 7223.23 Requesting a Waiver of the Divorce Requirement for Adoptive Parents | 7223.23 Requesting a Waiver of the Divorce Requirement for Adoptive Parents(most to FAD Resource Guide) |
| 7223.3 Evaluating Single Applicants as Prospective Foster or Adoptive Parents | 7223.3 Single Applicants as Prospective Foster or Adoptive Parents |
| 7224 Evaluating the Physical and Mental Health of Prospective Foster or Adoptive Parents | 7224 Physical and Mental Health(some to FAD Resource Guide) |
| 7225 Evaluating Whether a Prospective Parent Has a Criminal History | 7225 Criminal History |
| 7226 Evaluating the Citizenship of Prospective Parents | 7226 Citizenship |
| 7226.1 The Citizenship Requirement for Foster Parents | 7226.1 The Citizenship Requirement for Foster Parents |
| 7226.2 The Citizenship Requirement for Adoptive Parents | 7226.2 The Citizenship Requirement for Adoptive Parents |
| 7226.3 Verifying the Citizenship or Immigration Status of a Prospective Parent | 7226.3 Verifying a Prospective Parent’s Citizenship or Immigration Status |
| 7226.4 Criteria for Waiving the Citizenship Requirement for Adoptive Parents | FAD Resource Guide |
| 7226.5 Requirements for Requesting a Citizenship Waiver for Adoptive Parents | 7226.4 Requesting a Citizenship Waiver for Adoptive Parents(most to FAD Resource Guide) |
| 7227 Evaluating the Fertility of Prospective Parents During Adoptive Home Screenings | 7227 Fertility |
| 7228 Evaluating Prospective Parents in Regard to Physical Discipline | 7228 Physical Discipline |
| 7229 Evaluating Prospective Parents in Regard to Religion | 7229 Religion |
| 7300 Training Foster and Adoptive Applicants | 7300 Training Foster and Adoptive Applicants |
| 7310 Pre-Service Training of Foster and Adoptive Homes | 7310 Pre-Service Training of Foster and Adoptive Homes |
| 7311 Pre-Service Training Sessions | 7311 Pre-Service Training Sessions |
| 7312 When Prospective Parents Complete Training and Then Withdraw | 7312 If Prospective Parents Complete Training and Then Withdraw |
| 7313 When Prospective Parents Complete Training, Are Approved, and Then Withdraw | 7313 If Prospective Parents Complete Training, Are Approved, and Then Withdraw |
| 7314 Exception to the Requirement That Prospective Foster Parents Attend Pre-Service Training | 7314 Exception to the Requirement That Prospective Foster Parents Attend Pre-Service Training |
| 7320 Training in CPR and First Aid | 7320 Training in CPR and First Aid |
| 7400 Checking Criminal Records and Abuse and Neglect History | 7400 Checking Criminal Records and Abuse and Neglect History |
| 7410 Determine Need for Background Check | 7410 Determine Need for Background Check |
| 7411 General Requirements for Background Checks | 7411 General Requirements for Background Checks |
| 7411.1 Required Background Check Chart | 7411.1 Required Background Check Charts |
| 7412 Background Check Statement Form 4054 | 7412 Background Check Statement Form 4054 |
| 7413 Out-of-State and Out-of-Country Abuse or Neglect History Checks | 7413 Out-of-State and Out-of-Country Abuse or Neglect History Checks |
| 7420 Submit Checks | 7420 Submitting Checks |
| 7421 Ensure Checks Are Submitted Timely | 7421 Ensuring Checks Are Submitted Timely |
| 7421.1 Time Frames for Initial Checks | 7421.1 Time Frames for Initial Checks(chart to FAD Background Check Resource Guide) |
| 7421.2 Relying on a Previously Conducted Fingerprint Checks for an Initial Check | 7421.2 Relying on a Previously Conducted Fingerprint Check for an Initial Check |
| 7421.3 Time Frames for Recurring Checks | 7421.3 Time Frames for Recurring Checks |
| 7421.4 Time Frames for Checks Required Prior to Consummation of an Adoption | 7421.4 Time Frames for Checks Required Before Consummating an Adoption(Example of Time Frame Calculation to FAD Background Check Resource Guide) |
| 7430 Requesting Information from Law Enforcement | 7430 Requesting Information from Law Enforcement |
| 7431 Service Call Information From Law Enforcement | 7431 Service Call Information From Law Enforcement |
| 7440 Evaluate Background Check Results and Service Call Information | 7440 Evaluating Background Check Results and Service Call Information |
| 7441 Evaluating Criminal History Results | 7441 Evaluating Criminal History Results(majority to FAD Background Check Resource Guide) |
| 7442 Evaluating DFPS and Out of State Abuse or Neglect History Results | 7442 Evaluating DFPS and Out of State Abuse or Neglect History Results(majority to FAD Background Check Resource Guide) |
| 7443 New Background Check Results on a Verified or Approved Home | 7443 New Background Check Results on a Verified or Approved Home |
| 7450 Risk Evaluations | 7450 Risk Evaluations |
| 7451 Contact With Children During Risk Evaluations | 7451 Contact With Children During Risk Evaluations |
| 7452 When a Risk Evaluation is not Required | 7452 When a Risk Evaluation is not Required |
| 7460 Information Related to Specific Types of Checks | 7460 Information Related to Specific Types of Checks |
| 7461 Rejected Fingerprints | 7461 Rejected Fingerprints |
| 7462 Incorrect Criminal History Information | 7462 Incorrect Criminal History Information |
| 7462.1 Texas Department of Public Safety | 7462.1 Texas Department of Public Safety |
| 7462.2 Federal Bureau of Investigation (FBI) | 7462.2 Federal Bureau of Investigation (FBI) |
| 7500 Home and Family Assessment | 7500 Home and Family Assessment |
| 7510 When an Application to Become a Foster or Adoptive Parent Is Denied | 7510 If an Application to Become a Foster or Adoptive Parent Is Denied |
| 7511 Documentation for Verifying and Approving Homes | 7511 Documentation for Verifying and Approving Homes |
| 7511.1 Documents Required Before Verifying or Approving Any Prospective Parent | 7511.1 Documents Required Before Verifying or Approving Any Prospective Parent |
| 7511.2 Documents Required Before Verifying Prospective Foster Parents or Approving Prospective Foster and Adoptive Parents | 7511.2 Documents Required Before Verifying Prospective Foster Parents or Approving Prospective Foster and Adoptive Parents |
| 7511.3 Documents Required Before Approving Prospective Adoptive Parents | 7511.3 Documents Required Before Approving Prospective Adoptive Parents |
| 7512 Home Screenings | 7512 Home Screenings |
| 7512.1 Home Screening Interviews | 7512.1 Home Screening Interviews |
| 7512.11 Obtaining References During Home Screening | 7512.11 Obtaining References During Home Screening |
| 7512.2 Updates to the Home Screening | 7512.2 Updating the Home Screening |
| 7512.21 Updates to Foster Home Screenings | 7512.21 Updating Foster Home Screenings |
| 7512.22 Updates to Adoptive Home Screenings | 7512.22 Updating Adoptive Home Screenings |
| 7512.3 Documentation of Home Screenings | 7512.3 Documenting Home Screenings |
| 7512.4 Waivers and Variances | 7512.4 Waivers and Variances |
| 7512.41 Making a Waiver or Variance Request | 7512.41 Requesting a Waiver or Variance |
| 7513 Inspections | 7513 Inspections |
| 7513.1 Foster Home Inspections | 7513.1 Foster Home Inspections |
| 7513.2 Adoptive Home Inspections | 7513.2 Adoptive Home Inspections |
| 7514 Special Considerations Regarding Foster Parents | 7514 Special Considerations Regarding Foster Parents |
| 7514.1 Verification of Temporary Assistance for Needy Families or Supplemental Nutrition Assistance Program Recipients as Foster Parents | 7514.1 Verifying Temporary Assistance for Needy Families or Supplemental Nutrition Assistance Program Recipients as Foster Parents |
| 7515 Foster Home Verification | 7515 Foster Home Verification(added information on Race, Color or National Origin) |
| 7515.1 Verification of Group Homes | Removed |
| 7520 Annual Training Requirements for Foster Homes | 7520 Annual Training Requirements for Foster Homes and Child Placement Staff |
| 7600 Developing Foster and Adoptive Homes | 7600 Developing Foster and Adoptive Homes |
| 7610 Foster Home Development | 7610 Foster Home Development |
| N/A | 7611 Rights and Responsibilities of Foster Parents |
| 7611 Supervisory Visits | 7612 Supervisory Visits |
| 7612 Foster Family Quarterly Assessment | 7613 Foster Family Quarterly Assessment |
| 7612.1 Time Frames for Documentation of the Quarterly Assessment | 7613.1 Time Frames for Documenting the Quarterly Assessment |
| 7620 Evaluating Foster Home Compliance with Minimum Standards for Child-Placing Agencies | 7620 Evaluating Foster Home Compliance with Minimum Standards for Child-Placing Agencies |
| 7621 Evaluating Foster Home Compliance | 7621 Evaluating Foster Home Compliance |
| 7621.1 When to Evaluate a Foster Home | 7621.1 When to Evaluate a Foster Home |
| 7621.2 Requirements for Foster Home Evaluations | 7621.2 Conducting Foster Home Evaluations |
| 7621.3 Requirements for Foster Home Evaluations | 7621.3 Documenting Foster Home Evaluations |
| 7621.4 Plans for Achieving Compliance and Follow-Up | 7621.4 Plans for Achieving Compliance and Follow-Up |
| 7621.5 Supervisor Approval | 7621.5 Supervisor Approval |
| 7622 Verification Certificate Change for Foster Homes | 7622 Updating a Foster Home’s Verification Certificate |
| 7623 Inactive Foster Homes | 7623 Inactive Foster Homes |
| 7623.1 Documenting an Inactive Foster Home | 7623.1 Documenting an Inactive Foster Home |
| 7623.2 Contact With an Inactive Foster Home | 7623.2 Contact With an Inactive Foster Home |
| 7623.21 Training Requirements for an Inactive Foster Home | 7623.21 Training Requirements for an Inactive Foster Home |
| 7623.22 Background Checks for Inactive Status Foster Homes | 7623.22 Background Checks for Inactive Status Foster Homes |
| 7624 When Foster Families Move | 7624 If Foster Families Move |
| 7624.1 When Foster Families Move Out of Region | 7624.1 If Foster Families Move Out of Region |
| 7624.2 When Foster Families Move Out-of-State | 7624.2 If Foster Families Move Out-of-State |
| 7625 Temporary Verifications | 7625 Temporary Verifications |
| 7626 Developmental Plans and Documentation of Failure to Comply With Minimum Standards | 7626 Developmental Plans and Documentation of Failure to Comply With Minimum Standards |
| 7626.1 Development Plans | 7626.1 Development Plans |
| 7626.2 Failure to Comply With Minimum Standards | 7626.2 Failure to Comply With Minimum Standards |
| 7626.21 Failure to Comply With a Minimum Standard or Other Licensing Rule | 7626.21 Failure to Comply With a Minimum Standard or Other Licensing Rule |
| 7626.22 Corrective Action Plans | 7626.22 Corrective Action Plans |
| 7626.23 Serious Incidents | 7626.23 Serious Incidents |
| 7626.3 Closing a Foster Home | 7626.3 Closing a Foster Home |
| 7626.4 Foster Families that Adopt | 7626.4 Foster Families that Adopt |
| 7626.5 Supervision of Children Receiving Treatment Services | 7626.5 Supervising Children Receiving Treatment Services |
| 7627 Adoptive Home Development and Supervision | 7630 Developing and Supervising the Adoptive Home |
| 7627.1 Adoptive Home Supervision | 7631 Supervising the Adoptive Home |
| 7627.2 Homes for Legal Risk Placements | 7632 Homes for Legal Risk Placements |
| 7627.3 Inactive Adoptive Homes | 7633 Inactive Adoptive Homes |
| 7627.31 Contact With an Inactive Adoptive Home | 7633.1 Contact With an Inactive Adoptive Home |
| 7627.4 Closing an Adoptive Home | 7634 Closing an Adoptive Home |
| 7628 CPS Policies That Exceed Minimum Standards | 7640 DFPS Policies That Exceed Minimum Standards |
| 7628.1 Water Safety and Swimming Activities | 7641 Water Safety and Swimming Activities |
| 7628.11 Water Policy Requirements for Foster, Adopt, and Foster-Adopt Homes | 7641.1 Water Policy Requirements for Foster, Adopt, and Foster-Adopt Homes |
| 7628.2 Disaster Planning and Procedures for Foster and Adoptive Home Development (FAD) Placements | 7642 Disaster Planning and Procedures for Foster and Adoptive Home Development (FAD) Placements |
| 7628.21 Disaster Plan Practice | 7642.1 Disaster Plan Practice |
| 7628.22 Disaster Plan Documentation for Foster and Adoptive Homes | 7642.2 Documenting Disaster Plans for Foster and Adoptive Homes |
| 7628.23 Disaster Procedures for FAD Workers | 7642.3 Disaster Procedures for FAD Workers |
| 7628.3 Solicitation of Funds | 7643 Soliciting Funds |
| 7700 Investigations in Foster Family and Adoptive Homes | 7700 Investigations in Foster Family and Adoptive Homes |
| 7710 Abuse and Neglect | 7710 Abuse and Neglect |
| 7711 Allegations and Incidents That Must Be Investigated by Licensing | 7711 Allegations and Incidents That Licensing Must Investigate |
| 7720 Minimum Standards Violations | 7720 Minimum Standards Violations |
| 7730 Safety Plans | 7730 Safety Plans |
| 7740 Administrative Review | 7740 Administrative Review |
| 7741 Peer Review Appeal Process for DFPS Verified Foster Parents | 7741 Peer Review Appeal Process for DFPS Verified Foster Parents |
| 7800 Special Considerations | 7800 Special Considerations |
| 7810 Avoiding a Conflict of Interest When DFPS Employees Apply to Foster or Adopt | 7810 Avoiding a Conflict of Interest When DFPS Employees Apply to Foster or Adopt |
| 7811 Restrictions on FAD Verifying or Approving DFPS Employees and Others Who Have Close Ties to DFPS | 7811 Restrictions on FAD Verifying or Approving DFPS Employees and Others Who Have Close Ties to DFPS |
| 7811.1 Requesting a Waiver to the Policy Requirements for Fostering or Adopting a Child in DFPS Conservatorship by a DFPS Employee | 7811.1 Requesting an Exception to the Policy Requirements for Fostering or Adopting a Child in DFPS Conservatorship by a DFPS Employee |
| 7900 Alternate Caregiving for Foster Children | 7900 Alternate Caregiving for Foster Children |
| 7910 Babysitting and Overnight Care | 7920 Babysitting and Overnight Care(content rewritten) |
| 7911 Types of Providers | Removed |
| 7911.1 Babysitters | Incorporated into 7920 Babysitting and Overnight Care |
| 7911.2 Minor Babysitters | Incorporated into 7923.2 Approving and Documenting Minor Babysitters |
| 7911.3 Alternate Caregiver | Incorporated into 7920 Babysitting and Overnight Care |
| N/A | 7921 Restrictions on DFPS Employees |
| 7911.4 Relatives | 7922 Relatives |
| 7912 Intermittent Alternate Care (IAC) | Incorporated into 7920 Babysitting and Overnight Care |
| 7913 Approval of Alternate Care Plans | 7924 Approving Alternate Care Plans |
| 7914 Documentation of Care Instructions | 7925 Documenting Care Instructions |
| 7915 Babysitting and Overnight Care Requirements | Incorporated into 7926 Notifying DFPS of Alternate Care Services |
| 7915.1 Experience and Training Required for Babysitters | Incorporated into 7923.1 Approving and Documenting Adult Babysitters and 7923.2 Approving and Documenting Minor Babysitters |
| 7915.2 Ratio of Children to Babysitters | Incorporated into 7923.1 Approving and Documenting Adult Babysitters and 7923.2 Approving and Documenting Minor Babysitters |
| 7915.3 Background Check Requirements for Babysitters and Intermittent Alternate Care Providers | 7910 Background Check Requirements for Babysitters and Intermittent Alternate Care Providers |
| 7916 Approval Process and Documentation for Babysitters | 7923 Approving and Documenting Babysitters |
| 7916.1 Approval Process and Documentation for Adult Babysitters | 7923.1 Approving and Documenting Adult Babysitters |
| 7916.2 Approval Process and Documentation for Minor Babysitters | 7923.2 Approving and Documenting Minor Babysitters |
| 7920 Intermittent Alternate Care (IAC) and DFPS Verified Foster Homes | 7930 Intermittent Alternate Care (IAC) and DFPS Verified Foster Homes |
| 7921 Verified FAD Homes Providing Intermittent Alternate Care (IAC) | 7931 Verified FAD Homes Providing Intermittent Alternate Care (IAC) |
| 7922 Service Limitation of Verified IAC Providers | 7932 Service Limitation of Verified IAC Providers |
| 7923 Intermittent Alternate Care (IAC) Providers | 7933 Intermittent Alternate Care (IAC) Providers |
| 7923.1 Non-Verified Intermittent Alternate Care (IAC) Providers | 7933.1 Non-Verified Intermittent Alternate Care (IAC) Providers |
| 7924 Contracting for Intermittent Alternate Care (IAC) Services | 7934 Contracting for Intermittent Alternate Care (IAC) Services |
| 7925 Arranging Intermittent Alternate Care (IAC) Services | 7935 Arranging Intermittent Alternate Care (IAC) Services |
| 7925.1 Prior Service Authorization Requirement to Ensure Payment of IAC Services | 7935.1 Requiring Prior Service Authorization to Ensure Payment of IAC Services |
| 7925.2 Procedures for Arranging Intermittent Alternate Care (IAC) | 7935.2 Procedures for Arranging Intermittent Alternate Care (IAC) |
| 7926 Processing the Billing for Intermittent Alternate Care (IAC) Services | 7936 Processing the Billing for Intermittent Alternate Care (IAC) Services |
| 7926.1 Canceling Intermittent Alternate Care | 7936.1 Canceling Intermittent Alternate Care |
| 7926.2 Requesting Additional Units of Intermittent Alternate Care Service | 7936.2 Requesting Additional Units of Intermittent Alternate Care Service |
| Appendix 7040-A: Expectations, Roles and Responsibilities of Foster Parents | Removed |
| Appendix 7040-B: Liability of Foster Parents | Removed |
| Appendix 7040-C: Expectations, Roles, and Responsibilities of Adoptive Parents | Removed |
| Appendix 7110: Recruitment of Foster and Adoptive Homes | Removed |
| Appendix 7111: Foster Parent Associations | Moved to FAD Resource Guide |
| Appendix 7120: DFPS Discipline Policy | Moved to 6000 section; remains an Appendix |
| Appendix 7240: Instructions for Processing FBI Fingerprint Cards | Removed |
| Appendix 7410-A: Roles and Responsibilities of the Foster Home Development Worker | Removed |
| Appendix 7410-B: Roles and Responsibilities of the Adoption Worker | Removed |
| Appendix 7420: Instructions for Foster Family Quarterly Assessment Narrative | Moved to FAD Resource Guide |
| Appendix 7430: Guidelines for Corrective Action and Closure | Moved to FAD Resource Guide |
| Appendix 7450: Guidelines for Monthly Adoption Assessment | Moved to FAD Resource Guide |
| Appendix 7460: Intermittent Alternate-Care Service Provider Assurances | Removed |
| Appendix 7740: Production of FAD Administrative Review Records for Foster and Adoptive Parents | Moved to FAD Resource Guide |