



# Texas Department of Family and Protective Services

## Historically Underutilized Business (HUB) Program

### Together for a Better Tomorrow

A guide for HUBs and vendors interested in doing business with DFPS

The Texas Department of Family and Protective Services (DFPS) is a champion for children, families, and adults who are older or have disabilities.

## What is the HUB Program?

It's a program administered by the Comptroller of Public Accounts (CPA) to expand business opportunities for certified HUB vendors. Texas has awarded billions of dollars in contracts to HUBs. Register today!

### HUB Certification Eligibility

Businesses may qualify if they meet all of these requirements:

- A minority, a woman, or a disabled service veteran owns at least 51% of the business.
- The owner is a U.S. citizen who resides in Texas.
- The owner actively participates in the day-to-day operations of the business.
- The business is a for-profit entity that does not exceed the CPA's size standards.
- Its principal place of business is Texas.

### Benefits of Being an Active HUB

- HUB certification is free and remains active for four years.
- CPA HUB Directory registration.
- Increased exposure to state agencies, universities, prime contractors, and other entities with supplier diversity programs.

### DFPS's HUB Program

We work to provide full and equal business opportunities for Texas businesses to increase procurement opportunities for HUBs.

### Frequent Contract Opportunities with DFPS:

- Counseling services
- Medical services
- Medical supplies
- Educational training services
- Awards and promotional items
- Office furniture and supplies
- Information technology services
- Communication services
- Safety equipment and supplies

We encourage and support purchase of products made by HUB vendors.

## **We do the following:**

- **Inform and provide** technical assistance to interested businesses about the HUB Program and benefits of HUB certification.
- **Educate** vendors about HUB requirements, procurement policies, and procedures.
- **Notify** HUBs of DFPS's procurement opportunities and applicable business forums.
- **Provide** HUB Subcontracting Plan courtesy reviews for DFPS solicitations.
- **Support and monitor** prime vendors to fulfill their HUB Subcontracting Plan goals.

## **Apply to become a HUB today:**

*CPA Statewide HUB Program*

*P.O. Box 13186*

*1711 San Jacinto*

*Austin, Texas 78711*

**Toll Free: 1-888-863-5881**

Email: [StatewideHUBProgram@cpa.texas.gov](mailto:StatewideHUBProgram@cpa.texas.gov)

Website: <https://comptroller.texas.gov/purchasing/vendor/hub/>

## **Vendor Resources**

### **Electronic State Business Daily (ESBD)**

This is where state agencies post all procurement opportunities over \$25,000. Vendors can view postings for all state agencies or search by type of contract. To view posted solicitations, visit: <http://www.txsmartbuy.com/esbd>

### **Centralized Master Bidders List (CMBL)**

Vendors wishing to do business with the State of Texas should register with the CMBL. State agencies use this master database to search for registered potential vendors to contact for solicitations. CMBL registration is \$70 annually. <https://mycpa.cpa.state.tx.us/tpasscmbllsearch/>

### **CPA's Economic Opportunity Forums**

This is a calendar of networking events sponsored by state agencies, universities, and trade organizations. Take advantage of the economic development opportunities provided all across Texas. <http://www.txsmartbuy.com/eof/index.html>.

## **DFPS Mentor-Protégé Program**

Our Mentor-Protégé Program fosters business relationships between prime contractors and HUBs. This voluntary program helps HUBs grow their business.

## **For more information contact the DFPS HUB Program.**

Contact Information

Phone: 512-919-7881

Email: [dfpshub@dfps.state.tx.us](mailto:dfpshub@dfps.state.tx.us)

Website: [www.dfps.state.tx.us](http://www.dfps.state.tx.us)

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## **Hotline Contact Information**

Texas Abuse/Neglect Hotline

1-800-252-5400 or

[www.txabusehotline.org](http://www.txabusehotline.org)

## **Texas Youth Helpline**

1-800-989-6884

[www.texasyouthhelpline.org](http://www.texasyouthhelpline.org)

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